 Exhibit A

4-B Report Submission Requirements to PHMSA [191.7]

City of Bainbridge Operations & Maintenance Manual - Version 2025.3 - September 12, 2025

(a) City of Bainbridge must submit *Incident* and Annual Reports required by Part 191 electronically to *PHMSA* at https://portal.phmsa.dot.gov unless an alternative reporting method is authorized in accordance with (d) below. Electronic submission is not required for Safety-Related Conditions Reports.

(b) City of Bainbridge is not required to submit a Safety-Related Conditions Report electronically.

(c) City of Bainbridge must submit concurrently to the Georgia Public Service Commission a Safety-Related Condition Report required by 4-J of this Manual.

(d) In the event City of Bainbridge believes that electronic reporting imposes an undue burden and hardship, City of Bainbridge may submit a written request for an alternative reporting method to the Information Resources Manager as described in 49 CFR Part 191.7(d)

(e) Related information:

(1) Appendix C-3 – PHMSA Addressee Written Reports (Nullification, Alternate or SRCR Reporting)

4-C Incident Report to PHMSA [191.9(a) and (c), and 191.15(a) and (b)]

City of Bainbridge Operations & Maintenance Manual - Version 2025.3 - September 12, 2025

(a) As soon as practicable, but not more than 30 days after detection of an *incident* as defined in 4-A, City of Bainbridge *will* submit to PHMSA.

(b) Related information:

(1) Appendix C-4 – Incident Data Form (Optional)

(2) Form PHMSA F 7100.1 & Instructions – See http://www.phmsa.dot.gov/pipeline/library/forms

4-A Immediate Notice of Certain Incidents to the National Response Center (NRC) [191.5]

City of Bainbridge Operations & Maintenance Manual - Version 2025.3 - September 12, 2025

(a) At the earliest practicable moment following discovery, but no later than one hour after *Confirmed Discovery*, City of Bainbridge *will* give notice in accordance with (b) below of each *Incident* as defined in §191.3, and restated below:

(1) An event that involves a release of gas from a *pipeline*, or of liquefied natural gas, liquefied petroleum gas, refrigerant gas, or gas from an *LNG* facility, and that results in one or more of the following consequences:

(i) A death, or personal injury necessitating in-patient hospitalization;

(ii) Estimated property damage of equal to or greater than the PHMSA reporting threshold as calculated according to 49 CFR Part 191 Appendix A, including loss to the *operator* and others, or both, but excluding cost of gas lost;

Estimated property damage includes, but is not limited to, costs due to: property damage to operator's facilities and property of others, facility repair and replacement, restoration of gas distribution service and relighting customers, leak locating, right-of-way cleanup, and environmental cleanup and damage. (See O&M Appendix B-2 - PHMSA Gas Pipeline Incident Property Damage Threshold History for the current value)

(iii) Unintentional estimated gas loss of three million cubic feet or more;

(2) An event that results in an emergency shutdown of an LNG facility. Activation of an emergency shutdown system for reasons other than an actual emergency does not constitute an Incident.

(3) An event that is significant, in the judgment of City of Bainbridge, even though it did not meet the criteria of (1) and (2) above. City of Bainbridge has performed an evaluation of its natural gas system and identified the following as being "significant events" requiring telephonic notification.

Rupture or Explosion on a pipeline resulting in a fire	Emergency shutdown of Entire System
Events that result in the Maximum Allowable Operating Pressure being exceeded	Other, similar, events as circumstances may dictate
Coverage by national news organization	Closure of Railroads due to a natural gas leak

(b) Each notice required by (a) above must be made to the National Response Center either by telephone to 800-424-8802 or electronically at http://www.nrc.uscg.mil and must include the following information:

(1) Names of City of Bainbridge and person making report and their telephone numbers.

(2) The location of the incident.

(3) The time of the incident.

(4) The number of fatalities and personal injuries, if any.

(5) All other significant facts that are known by City of Bainbridge that are relevant to the cause of the incident or extent of the damages.

(c) Within 48 hours after the Confirmed Discovery of an Incident, to the extent practicable, City of Bainbridge will

and injuries, and all other significant facts that are known by City of Bainbridge that are relevant to the cause of the Incident or extent of the damages. If there are no changes or revisions to the initial report, City of Bainbridge will confirm the estimates in the initial report.

(d) If a telephonic report has been made and further investigation reveals that the event was not an "incident," and therefore not reportable, the telephonic report will be nullified with a letter. This letter will be sent to the Information Resources Manager at the address specified in Appendix C-3 within 30 days of the event. The letter will reference the telephonic report number received when the initial notification was made and briefly explain why the telephonic report is being nullified. Telephonic reports cannot be removed from the database, but the letter may help ensure accurate OPS records.

(e) City of Bainbridge will consider making an additional telephonic report if there is a significant change in the data previously provided to the *NRC*. A significant change may include an increase or decrease in the number of injuries or fatalities previously reported, or a revised estimate of property damage that is at least 10 times that previously reported. Consideration will be given to making an additional telephonic report up to 48 hours following the initial report. City of Bainbridge will clearly state to the NRC that additional information is being provided and give the NRC the initially-assigned NRC Report Number. However, any telephonic report following the initial report will result in an additional NRC Report Number being created for the same event. All related NRC Report Numbers will be referenced in the OPS written incident report.

(f) Related information:

- Appendix B-2 – PHMSA Gas Pipeline Incident Property Damage Threshold History
- Appendix C-1 – Notification & Reporting Flow Chart
- Appendix C-2 – Telephone Notice Worksheet (Optional)
- Appendix C-3 – PHMSA Addressee for Written Reports (Nullification, Alternate or SRCR Reporting)
- Appendix C-6 – Guidance for Estimating Unintentional Gas Loss

(g) Reference procedure: #03

Exhibit B

4-E Incident Notification to Georgia PSC Pipeline Safety Staff [515-9-1-.06]

City of Bainbridge Operations & Maintenance Manual - Version 2025.3 - September 12, 2025

(a) Concurrent to and in conformance with the notice requirements delineated in 49 CFR §191.5, as described in Section 4-A of this Manual, City of Bainbridge *will* give telephonic notice of such *incident* to the Commission's *Pipeline* Safety Staff.

(b) For the purposes of Incident Notification to *GPSC* Pipeline Safety Staff, "Incident" *shall* mean:

(1) An event that involves a release of gas from a pipeline, or of liquefied natural gas, liquefied petroleum gas, refrigerant gas, or gas from an *LNG* facility, and that results in one or more of the following consequences:

(i) A death, or personal injury necessitating in-patient hospitalization;

(ii) Unless otherwise adopted by Federal Code (49 CFR §191.3), estimated property damage of $50,000 or more, including loss to the *operator* and others, or both, but excluding cost of gas lost;

Estimated property damage includes, but is not limited to, costs due to: property damage to operator's facilities and property of others, facility repair and replacement, restoration of gas distribution service and relighting customers, leak locating, right-of-way cleanup, and environmental cleanup and damage.

(iii) Unless otherwise adopted by Federal Code (49 CFR §191.3), unintentional estimated gas loss of three million cubic feet or more;

(2) An event that results in any emergency shutdown of an LNG facility. Activation of an emergency shutdown for reasons other than an actual emergency does not constitute an incident.

(3) An event that is significant in the judgment of City of Bainbridge, even though it did not meet the criteria of (b)(1) or (b)(2) above. City of Bainbridge has performed an evaluation of its natural gas system and identified the following, as being "significant events" requiring telephonic notification.

Rupture or Explosion on a pipeline resulting in a fire	Emergency shutdown of Entire System
Events that result in the Maximum Allowable Operating Pressure being exceeded	Other, similar, events as circumstances may dictate
Coverage by national news organization	

(c) Within thirty (30) days following an Incident, City of Bainbridge having so reported, will prepare and submit to the Commission, a written report describing the relevant facts regarding such Incident as well as any investigation conducted by City of Bainbridge.

(d) Related information:

(1) Appendix C-1 – GUFPA-GPSC-PHMSA Notification & Reporting Flowchart

(2) Appendix D-1 – GPSC Emergency Call List - see also http://www.psc.state.ga.us/facilitiesprotect/fp_pipesafe/EmergencyContactList.pdf

(e) Reference procedure: #03

12-P Investigation of Failures and Incidents [192.617]

City of Bainbridge Operations & Maintenance Manual - Version 2025.3 - September 12, 2025

(a) Post-failure and *incident* procedures. City of Bainbridge has established procedures for investigating and analyzing failures and incidents as defined in §191.3, including sending the failed *pipe*, component, or equipment for laboratory testing of examination, where appropriate, for the purpose of determining the causes and contributing factor(s) of the failures or incident and minimizing the possibility of a recurrence. Documentation of the investigation of many failures is generally accomplished within a work order or other record that denotes the cause. Examples include, but are not limited to "corrosion leak," which may be easily documented in a work order form, or "excavation damage," which must be documented and reported as part of a damage investigation. Typically, no other form of documentation is necessary, as the cause is obvious. However, if the Gas Superintendent or his/her designee determines that a detailed analysis of a failure is warranted, additional investigation(s) shall be performed and documented.

(b) In those instances where a failure happens and City of Bainbridge is unsure if the failure has risen or will rise to the level of an incident as defined in Section 2 of this manual:

(1) Consideration will be given to providing notice to the appropriate state regulatory agency as a courtesy until it is determined if the failure has triggered the reporting thresholds of either the state or PHMSA's reporting requirements.

(2) Appendix N-1 of City of Bainbridge's Emergency Plan contains a form that may be utilized to document pertinent information relative to the failure. (**Note**: the information on this form is also beneficial if the failure has risen to the level of an incident, and this information can easily be transcribed onto Form 11 Pipeline Failure Investigation Report, which is in Appendix N-2 of City of Bainbridge's Emergency Plan).

(c) If a failure results in an incident as defined in the *Definitions* Section of this manual, City of Bainbridge shall:

(1) Ensure that notice has been given to the appropriate regulatory agencies (i.e. PSC, PHMSA) in accordance with §191.5 and state-specific code.

(2) If an employee's performance of a covered function either contributed to or cannot be completely discounted as a contributing factor to the incident, the employee must be drug and/or alcohol tested in accordance with City of Bainbridge's Drug and Alcohol Plan.

(3) Perform a failure investigation for the purpose of determining the cause(s) of the failure and to minimize the possibility of a recurrence. Some steps in a failure investigation include, but are not limited to:

i. Photographing and diagraming the scene

ii. Interviewing witnesses, if any

iii. Conducting a leak survey or migration survey

iv. Retrieval of the facility, taking care to preserve the failed component(s) (see Appendix N-3 of City of Bainbridge's Emergency Plan, if needed)

v. Making repairs

vi. Testing the facility in place

vii. Sending failed equipment for tests and/or analysis

(4) Appendix N-2 of City of Bainbridge's Emergency Plan contains PHMSA Form 11 - Pipeline Failure Investigation Report form for use in failure investigations where the failure resulted in an incident as defined in §191.3. This form is not to be confused with the incident report that must be filed electronically with PHMSA in the event of an incident as defined in §191.3.

(d) The Gas Superintendent, or his/her designee, shall lead the investigation.

(e) Post-failure and incident lessons learned. City of Bainbridge will develop, implement, and incorporate lessons learned from a post-failure or incident review into its written procedures, including personnel training and qualification programs; and design, construction, testing, maintenance, operations, and emergency procedure manuals and specifications.

(f) Related information:

(1) City of Bainbridge's Emergency Plan, Section VIII and Appendices N-1, N-2, and N-3

Exhibit D

CITY OF BAINBRIDGE
101 S. Broad St
PO Box 946
Bainbridge, GA 39818
(229) 248-2000

Visit our website and pay your bill online at www.bainbridgecity.com

Account Number	Amount Due
61-00710-30	$217.07
Due Date	**After Due Date Pay**
09/27/2024	$218.07
Account Name	
AALIYAH JACKSON	
Service Address	
710 GORDON AVE H 30	
Amount Enclosed	

AALIYAH JACKSON
710 GORDON AVE H 30
BAINBRIDGE GA 39817

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

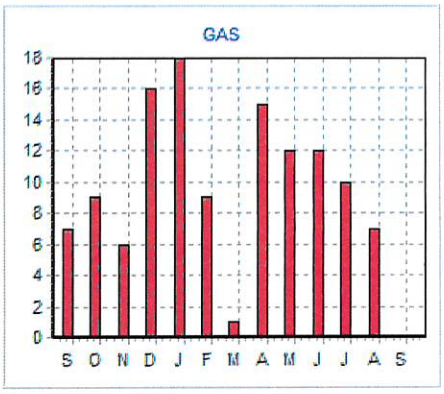
Name	Service Address	Account Number
AALIYAH JACKSON	710 GORDON AVE H 30	61-00710-30

Status	Service Dates			Bill Date	Penalty Date	Due Date
	From	To	# Days			
ACTIVE	08/13/2024	09/09/2024	27	09/16/2024	09/30/2024	09/27/2024

PREVIOUS BALANCE	182.25
PENALTIES	4.02
CUTOFF CHARGE	20.00
PAST DUE AMOUNT	**$206.27**

CURRENT READING	PREVIOUS READING	USAGE	
5651	5651	0	GAS

GAS BASE	10.00
SALES TAX	0.80
CURRENT BILL	**$10.80**
AMOUNT DUE	**$217.07**
AMOUNT DUE AFTER 09/27/2024	$218.07



Services will be disconnected if not paid by . Due Date applies to current bill only. Past due balance is due upon receipt.

UNITED STATES POSTAL SERVICE®

Electronic Confirmation Acceptance Notice

USPS Generated

Note to Mailer: Your electronic postage statement has been submitted to the USPS PostalOne! system on Sep 16, 2024 12:58 PM.

The labels and electronic mailing information associated to this form, must match the physical mailing being presented to the USPS® with this form.

Postage Statement ID:	629670782
Post Office of Permit:	Bainbridge Ga 39817-9998
Mailing Group ID:	487863608
Account Holder:	CITY OF BAINBRIDGE
Account Number:	1785030
Permit Holder:	CITY OF BAINBRIDGE
Permit Type and Number:	PI 43
Mail Agent:	CITY OF BAINBRIDGE
Mail Owner Name:	CITY OF BAINBRIDGE
Mail Owner's Permit Type and Number:	
CRID:	4306777
Customer Reference ID:	
Mail Class and Price Eligibility:	First-Class - Regular
Processing Category:	Letters
Single Piece Weight Declared by Mailer:	0.0220 lbs (.35 oz)
Total Mail Pieces:	1,823 pieces
Total Weight:	40.1060 lbs
Total Postage Amount:	$1092.99
Permit Account for Insufficient Affixed Postage:	
Total Postage Affixed:	$0.00
Total Postage Due:	$1092.99

Handling Unit :

1' MM Trays	2' MM Trays	2' EMM Trays	Flat Trays	Sacks	Pallets	Other
1	3					

Important: Please bring your mailing by - Sep 23, 2024

Post Office of Mailing

BAINBRIDGE-BULK MAIL 401 N
WEST ST BAINBRIDGE, GA
398179998

Hours

Mon	08:30 AM - 04:00 PM
Tue	08:30 AM - 04:00 PM
Wed	08:30 AM - 04:00 PM
Thu	08:30 AM - 04:00 PM
Fri	08:30 AM - 04:00 PM
Sat	Closed
Sun	Closed

Note:
*This mailing may be subject to additional verification at the time of acceptance.
*This mailing cannot be processed at the self service terminal.

SCAN AT ACCEPTANCE

9275 7900 0000 0000 6296 7078 26

Cycle 4 mailed 9/16/2024

Exhibit E-1

Appendix A-2 – City of Bainbridge Emergency Contact On-Call List

DO NOT STOP contact attempts until a contact is acknowledged and response to the Emergency is confirmed!!!!!!!!!

City of Bainbridge Emergency On-Call List								
Duration of On-Call:		From:	24-7	To:	24-7			
Name of Personnel On-Call		**Title**	**Cell #**	**Pager #**	**Home #**	**Radio #**	**Office #**	**Vehicle #**
Initial Call-Out should be to the personnel listed in row 1A.								
1A.	Beeper Holder	Utilities Worker	229-515-0173				229-248-2015	6485 or 6487
Attempt contact at 5 minute intervals for a maximum of two tries. If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 2A								
2A.	Kevin Maxwell	Gas Superintendent	229-515-0080		229-726-3412		229-248-2015	6486
Attempt contact of personnel in row 2A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 3A								
3A.	Bo Ladner	Utilities Manager	229-515-0169		229-762-3114		229-248-2015	3081
Attempt contact of personnel in row 3A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 4A								
4A.	Rusty Adams	Utilities Director	229-400-2004		229-400-2004		229-248-2015	7201
Attempt contact of personnel in row 4A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B or 3B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 5A								
5A.	911							
Management contacts as referred to above								
1B.	Kevin Maxwell	Gas Supt.	229-515-0080		229-726-3412		229-248-2015	6486
2B.	Rusty Adams	Utilities Director	229-400-2004		229-400-2004		229-248-2015	7201
3B.	Roy Oliver	City Administrator	229-515-0175		229-515-0175		229-248-2006	
Additional Instructions/Notes								

As On-Call personnel rotate on and off call, or as the personnel listed in the On-Call list changes, an updated On-Call list shall be communicated / distributed to those organizations responsible for fielding emergency calls involving gas pipeline emergencies

S.R.C.S.

If "Yes" to any of the above, or if the caller's statements indicate the possibility of danger to life, property, environment, or other potential hazardous situation, read the statement from Section II below

If all answers to the questions above are "NO", the call shall continue to be handled as if there is a leak or other hazardous situation; advise the caller that service personnel and/or emergency personnel will be dispatched to their location immediately!!!!

Note: if at any time the caller makes a statement that they think they smell gas, or may have smelled gas in the past, or makes any other statement that leads the person receiving the call to believe that there is a gas leak, then that call shall be deemed an emergency and shall require an IMMEDIATE RESPONSE.

II. Instructions to be given to Caller:

If any of the answers to the questions in section **I** above indicate a potentially hazardous situation, advise the caller of the following:

- Do not create any source of possible ignition by lighting of lighters or matches, or turning on or off any switches, or any other device/appliance that may create a potential source of ignition;
- Do not hang up the phone, place the telephone receiver down and leave the premise/area to a safe distance;
- Do not re-enter the premise/area until a leak investigation has been conducted; only Emergency Personnel should enter the premise/area;
- Service personnel will be dispatched to your premise/area immediately;
- If you have additional information for response personnel, call back from a safe location – **DO NOT** call back from the same premise/area that you are evacuating

The person receiving the call should also ask the caller if they understand these instructions. Additional statement information for use if the caller is reporting a leak caused by possible third party damage or other emergency:

- Stop operating all equipment/vehicles – Do not attempt to start or move equip.
- Do not re-enter gaseous area, even to turn off equipment; only Emergency Response Personnel should enter the area
- Do not attempt to repair a damaged gas facility

The person receiving the call should also ask the caller if they understand these instructions

See Appendix B-2 for a Checklist for Personnel Receiving Emergency Calls

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It is imperative that personnel receiving a report of a gas leak obtain as much information as possible about the leak in order to properly evaluate and react properly to the call.

The following information should be obtained, if possible, upon receipt of call of a gas leak or other gas emergency:

- Name of person(s) reporting the emergency
- Address of Leak, Odor, or Emergency
- Nearest Cross Street(s) or Intersection
- Telephone Number of Caller
- Description of Problem/Emergency

I. Questions to ask caller:

1. Location of odor – Inside? Or Outside?

   If "Inside", consideration should be given to asking the following:

   a. Can you hear evidence of escaping gas?

   b. Can you smell gas throughout the building?

   c. Has an appliance been moved or disconnected?

      If "Yes" to any of the above questions, read the statement from Section II below

   d. Any evidence of construction work in the area?

   e. Length of time odor has been present?

If "Yes" to any of the above, or if the caller's statements indicate the possibility of danger to life, property, environment, or other potential hazardous situation, read the statement from Section II below

If all answers to the questions above are "NO", the call shall continue to be handled as if there is a leak or other hazardous situation; advise the caller that service personnel and/or emergency personnel will be dispatched to their location immediately!!!!

If "Outside", consideration should be given to asking the following:

a. Can you hear evidence of escaping gas?

b. Has any construction work been done in the area?

c. Is the leak near a building?

d. Can you smell gas in the building?

   If "Yes" to "c" or "d" above, read the statement from Section II below

e. Length of time odor has been present?

f. Is the leak in the yard?

g. Is the leak at the street?

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III. Fire Located Near or Directly Involving a Pipeline Facility

1. The first ***City of Bainbridge*** gas department employee to respond to a report of fire located near or directly involving a pipeline shall take every necessary action to **protect life, property, and the environment.**
2. When there is an indication of a fire near a gas pipeline facility, **but not directly involving** a gas pipeline facility, ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Call the local fire department for assistance
    b. Using means at hand, try and extinguish the fire
    c. Keep bystanders away from fire
3. When there is indication of a fire **involving** a gas pipeline facility (i.e. the natural gas is supplying the fuel for the fire), ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Notify your supervisor and advise him/her of the size/scale of the fire including an overview of the particular pipeline facility involved
        i. The supervisor is responsible for deciding if the Emergency Operations Command Center should be established
    b. Advise your supervisor of the need for any additional manpower and advise your supervisor to call the local fire department for assistance
    c. You will serve as Incident Command until so relieved by the fire department
    d. Once the fire department arrives on the scene, the Fire Chief will assume Incident Command
        i. ***City of Bainbridge*** personnel will make himself/herself known to the Incident Commander as the point of contact
        ii. ***City of Bainbridge*** personnel will then advise the Incident Commander of the steps taken prior to his/her arrival
        iii. If an Emergency Operations Command Center has been established, ***City of Bainbridge*** personnel will advise the Incident Commander of this and remain the point of contact between the Emergency Operations Command Center and the Incident Commander
    e. If possible, cordon off the area to prevent unauthorized personnel from entering
4. A determination should be made as to extinguishing the fire or to continue to allow the fire to burn and consume the gas.
    a. Examples of situations that may necessitate the extinguishing of a fire involving a gas pipeline facility include, but are not limited to:
        i. The fire poses an immediate danger to life, property, or the environment; or
        ii. At the discretion of the Fire Department on-scene Incident Commander
        iii. Examples of situations where the fire may be allowed to continue to burn

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and consume the gas involving a gas pipeline facility include, but are not limited to:

1. The fire is not posing an immediate danger to life, property, or the environment
2. In most cases, allowing the escaping gas to burn will help ensure that the escaping gas is not migrating into nearby structures

b. If the decision is made to extinguish the fire, consideration should be given to the following:

i. Using leak detection equipment, check nearby buildings, utility manholes, sewer manholes, etc., for the presence of gas. If a large concentration of gas is detected (refer to **Appendix G**), immediately evacuate the occupants of the building to a safe area. Where necessary, lift manhole covers and excavate vent openings to slow or stop the flow of gas from entering buildings

5. Once steps have been taken to ensure the safety of the public and property:

a. Locate gas valves/fittings that will isolate the affected area by utilizing:

i. Maps

ii. Field Sketches

iii. Valve Books – Valves should only be turned by gas personnel

b. These records will also aid in determining the area affected in the shutdown

c. If feasible, make preparations for installing a by-pass to ensure gas supply continues to unaffected areas of the system

d. If a by-pass cannot be installed and a large portion of the system must be shutdown, consideration shall be given to the potential hazards associated with a large outage and the hazards associated with restoration of service after repairs have been made

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V. Natural Disasters

Natural disasters such as tornadoes, floods, hurricanes, and earthquakes affect the safe operation of gas pipeline facilities in many different ways. Depending upon the scale of the disaster and the destruction wreaked upon the gas pipeline facility, the following procedure(s) shall be followed to **protect life, property, and the environment**:

1. If there is advance notice of an impending natural disaster, or immediately following a natural disaster, ***City of Bainbridge*** will:
   a. Establish an Emergency Operations Command Center at one of the locations described in **Appendix D**
      i. The Emergency Operations Command Center will serve as the central point from which emergency operations will be conducted and shall work in concert with local emergency personnel to ensure the safety of life, property, and the environment
      ii. The Emergency Operations Command Center shall also be responsible for the following:
         1. Determining manpower needs
         2. Determining material needs
         3. Determining equipment requirements
         4. Deployment of personnel so that they are in position to take appropriate actions such as shutdown, isolation, curtailment, etc
         5. Evaluation of the accessibility of the pipeline facilities
         6. During restoration to normal operation, will serve as the main hub for tracking the progress and reporting to applicable agencies, etc
   b. Establish liaison with emergency responders to serve as a link between ***City of Bainbridge*** and emergency personnel so that both all parties are aware of each other's actions
   c. Depending upon the severity of the disaster, ***City of Bainbridge*** may elect to set up a Field Command Center closer to the area of the damage
   d. ***City of Bainbridge*** will send forth personnel to the area affected by the disaster to assess the situation and to ascertain the extent of the damage to the gas pipeline system

S.R.C.S.

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Appendix S – Items Addressed During Liaison with Appropriate Fire, Police, and Other Public Officials

1) As a part of ***City of Bainbridge*** efforts to ensure that natural gas is delivered to its customers in a safe, reliable, and efficient manner, and to ensure that in the event of an emergency that ***City of Bainbridge*** personnel are familiar with other entities' capabilities in assisting in natural gas emergencies, ***City of Bainbridge*** maintains liaison with those organizations in order to:

   a. Learn the responsibilities and resources of each organization that may respond to a pipeline emergency to include:

      i. Organization's Name

      ii. Type of Responsibility

      iii. Geographic Area Covered

      iv. Responsibility and Resources for Fire, Bodily Injury, Control, and Area Evacuation Problems in Connection with a Gas Pipeline Emergency

      v. Type, Size, and Capacity of Equipment and Vehicles

      vi. Procedures to Facilitate Prompt Communications in Emergencies

   Appendix C-1 contains a listing of organizations that may be contacted in the event of a gas pipeline emergency.

   Appendix C-2 contains a listing of organizations and their resources available to ***City of Bainbridge*** in the event of a gas pipeline emergency

   b. Acquaint those Officials and Organizations with **City of Bainbridge**'s ability in responding to a gas pipeline emergency by:

      i. Informing those Officials & Organizations with of the availability, capability and location of **City of Bainbridge**'s, personnel, equipment, and materials for response to gas pipeline emergencies

      ii. Providing those Officials & Organization(s) with a listing of **City of Bainbridge**'s personnel that may be contacted at any hour in regard to a pipeline emergency

   c. Identification of the types of gas pipeline emergencies in which notification is given:

      i. Emergencies that may require notification of public officials by ***City of Bainbridge***:

         - A serious fire or fire on an adjacent property
         - Serious bodily injury
         - One where the number of people involved or spectators are too numerous for ***City of Bainbridge*** to handle
         - One adjacent to public right-of-way where the public could be endangered
         - One in which patrol or area evacuation is needed

- An incident in a highly populated area

ii. Emergencies that may require notification of ***City of Bainbridge*** by public officials:

- Report(s) of gas odor
- Damage to gas pipeline facilities
- Operation of a gas system valve by non-***City of Bainbridge*** personnel
- Report(s) of a gas outage

See **Appendix T-1** for ***City of Bainbridge*** procedures for identification of gas pipeline emergencies requiring notification to and from ***City of Bainbridge*** and appropriate officials and vice-versa

d. Plan how ***City of Bainbridge*** and those officials and operators can engage in mutual assistance to minimize hazards to life, property, and the environment:

i. This planning should address:

- How to work effectively together in an Incident Command System
- Situations where ***City of Bainbridge*** has reason to believe a hazard may exist and where other emergency personnel, such as fire and police, may respond quicker than ***City of Bainbridge*** personnel
- Situations involving the evacuations of buildings and other properties
- Means of ensuring communication between ***City of Bainbridge*** and emergency response personnel during an emergency
- Characteristics and properties of natural gas
- The implications of these characteristics on emergency on emergency response decisions

ii. If applicable, provisions of Countywide Safety Plan should be addressed during planning.

See **Appendix U & Appendix V** for ***City of Bainbridge*** mutual assistance procedures and characteristics and properties of natural gas

City of Bainbridge may also consider conducting liaison communications with the operators of other utilities in the vicinity of its facilities. Preplanning would facilitate actions that may be needed for safety, such as removing sources of ignition or reducing the amount of combustible material.

See **Appendix C-1, C-2, C-3, & C-4** for a listing of the organizations having responsibility for emergency response, with which liaison meetings are to be conducted and **Appendix W-1 & W-2** for documentation that liaison meetings with these organizations were conducted

City of Bainbridge

As part of **City of Bainbridge and Decatur County's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49 CFR, Part(s) 192.615(c) and 192.616(d) of the Federal Pipeline Safety Regulations, **City of Bainbridge. Decatur County** is required to establish and maintain liaison with emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purposes of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR Part 192.615(c), are as follows:

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
2. Acquaint the officials with **City of Bainbridge/Decatur County** ability in responding to a gas pipeline emergency;
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge/Decatur County** notifies the officials; and,
4. Plan how **City of Bainbridge/Decatur County** and officials can engage in mutual assistance to minimize hazards to life and property

Furthermore, 49 CFR Part 192.616(d) requires that **City of Bainbridge/Decatur County** educate those appropriate government organizations of the following:

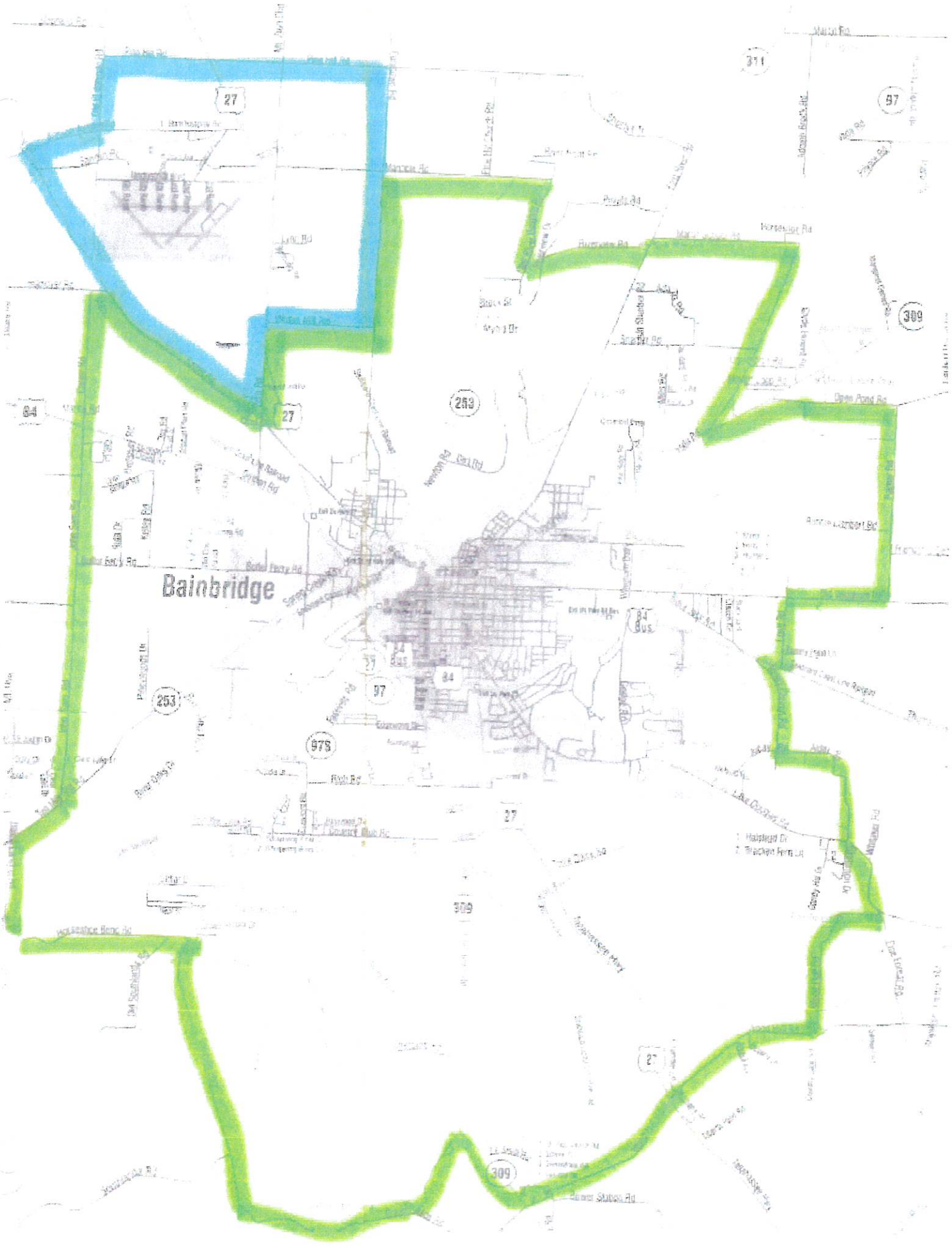
1. Use of one-call notification system prior to excavation and other damage prevention activities;
2. Possible Hazards associated with unintended releases from a gas pipeline facility;
3. Physical indications that such a release may have occurred;
4. Steps that should be taken for public safety in the event of a gas pipeline release; and
5. Procedures for reporting such an event

During this meeting, **City of Bainbridge/Decatur County** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police, and other Public Officials.

This year's Annual Liaison Meeting will be held at City Hall in the Council Chamber, 101 N. Broad St. on September 26, 2024.

Sincerely,

April Crosby, City of Bainbridge Compliance Technician


Bainbridge
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84 Bus
27 Bus

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Date of Meeting: October 08,2025 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☐ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☐ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☐ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☐ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☐ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

☐ Provide updated area maps to Public Officials and Emergency Responders to show areas where each Operator has pipeline facilities (without the necessity of showing the precise location of each such pipeline facility) **{References GPSC Rule 515-9-7-.01(7)(c)}**

Furthermore, §192.616(d) requires that ***City of Bainbridge*** educate the appropriate government organizations of the following:

☐ Use of One-Call notification system prior to excavation and other damage prevention activities;

☐ Possible hazards associated with unintended releases of gas from a gas pipeline facility;

☐ Physical indications that such a release may have occurred;

☐ Steps that should be taken for public safety in the event of a gas pipeline release; and,

☐ Procedures for reporting such an event

Sections of the Emergency Plan, Public Awareness Plan, and other pertinent information utilized and presented at this meeting:

☐ Liaison Letter

☐ Natural Gas Characteristics, Properties, and Precautions

☐ Types of Emergencies Requiring Notification to Fire, Police, and Public Officials by ***City of Bainbridge*** and to ***City of Bainbridge*** by Fire, Police, and Public Officials

☐ Protocols for Personnel Receiving Emergency Calls

☐ Checklist for Personnel Receiving Emergency Calls

☐ ***City of Bainbridge*** Emergency Contact On-Call List

☐ Emergency Responders, Public Officials, and Local News Media Contact Lists

☐ ***City of Bainbridge*** Emergency Operations Command Center Location and Communication Methods

☐ Mutual Assistance with Fire, Police, and Public Officials in the Vicinity of ***City of Bainbridge*** Pipeline

☐ Government Organization Resources

☐ Sample Press Releases

☐ Acknowledgement of Liaison Meeting

☐ General Maps (For those Counties in which ***City of Bainbridge*** and one or more other Operators have pipeline facilities)

☐ Required message(s) from ***City of Bainbridge*** Public Awareness Program

☐ Request for Knowledge of Identified Sites Form ☐ N/A

☐ Transmission Pipeline Map ☐ N/A

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Other Topics Discussed:

1._____

2._____

3._____

4._____

During this meeting, was there any discussion about a topic or topics that involved a Countywide Safety Plan? ☐ Yes ☐ No ☐ N/A If yes, please list the county or counties discussed.

_____

_____

_____

By my signature, I acknowledge that **City of Bainbridge** has conducted a meeting covering the above-mentioned topics

City of Bainbridge Representative Signature:_____

City of Bainbridge Representative Printed Name:_____

Date:_____

Annual Liaison

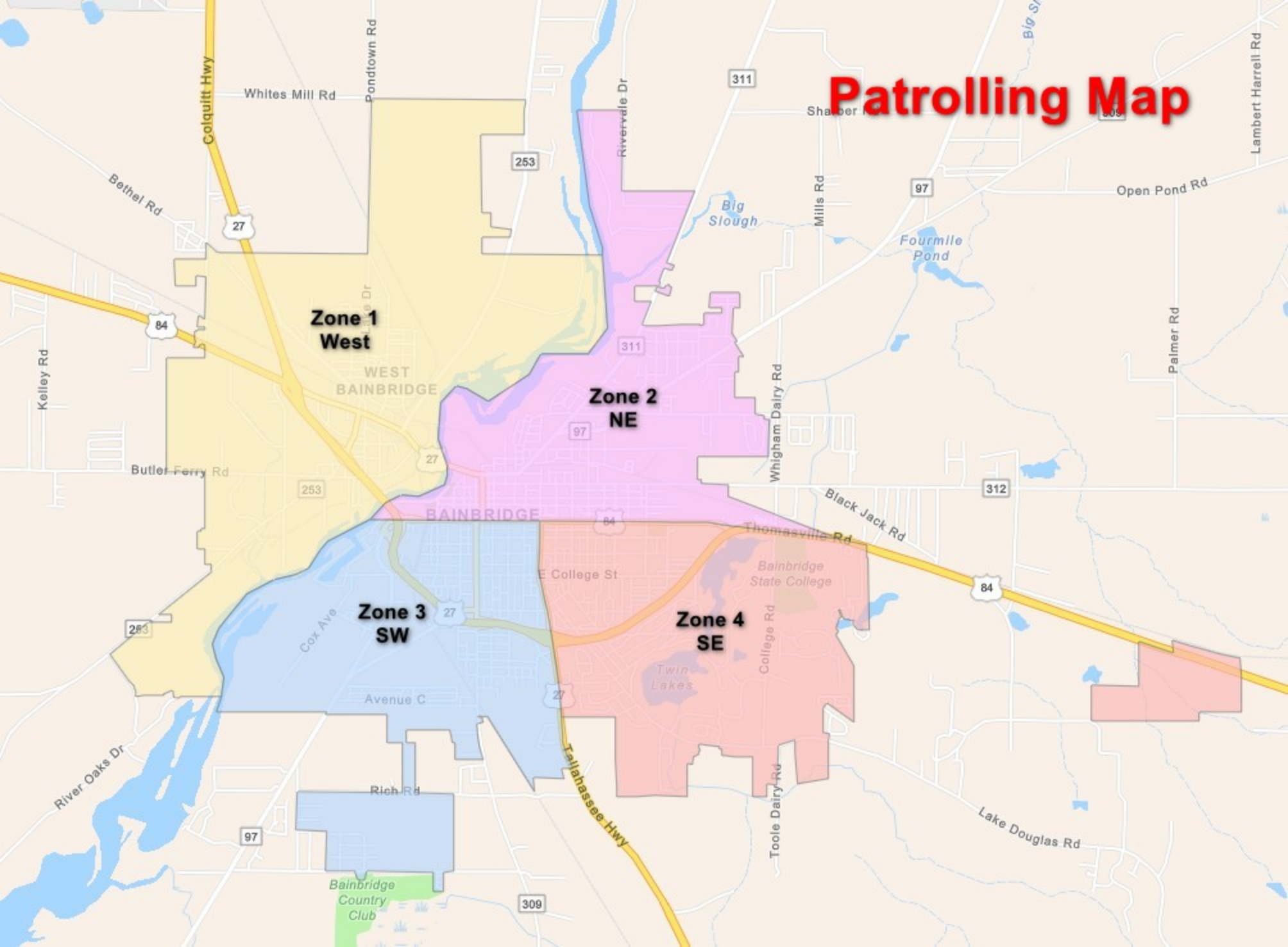
FOR PUBLIC AND EMERGENCY OFFICIALS

Please join us at City Hall
in the Council Chamber
101 N. Broad St.

September 26, 2024

RSVP

April Crosby (229)248-2015
acrosby@bainbridgecity.com


Patrolling Map
Zone 1
West
Zone 2
NE
Zone 3
SW
Zone 4
SE
Colquitt Hwy
Whites Mill Rd
Pondtown Rd
Rivervale Dr
311
Shaver Rd
Lambert Harrell Rd
Bethel Rd
27
253
Big Slough
Mills Rd
97
Open Pond Rd
Fourmile Pond
84
Kelley Rd
WEST BAINBRIDGE
Whigham Dairy Rd
Palmer Rd
Butler Ferry Rd
BAINBRIDGE
312
Black Jack Rd
Thomasville Rd
E College St
Bainbridge State College
Cox Ave
College Rd
Twin Lakes
Avenue C
River Oaks Dr
Rich Rd
Tallahassee Hwy
Toole Dairy Rd
Lake Douglas Rd
Bainbridge Country Club
309

City of
BAINBRIDGE
GEORGIA

October 9, 2024

Dear Public Officials:

The City of Bainbridge in accordance with federal regulations is required to periodically communicate with its customers, constituents, government leaders and public safety personnel about our system's purpose, reliability, associated hazards, and damage prevention, as well as emergency preparedness measures.

Demand for natural gas in the United States continues to grow. Residential consumers as well as commercial, industrial and electric generation customers know that it's safe, reliable and efficient. Natural gas is the cleanest and most efficient fossil fuel. Today nearly three out of five U.S. homes (62 million) are heated and cooled with natural gas. Domestically produced natural gas is transported to 160 million customers through a 1.6 million mile pipeline system, and in our Community City of Bainbridge maintains the pipeline infrastructure that serves their more than 900 customers.

Main gas lines branch into household service lines. The pipes are typically made of "caution yellow" plastic or tar-coated steel which helps prevent corrosion. As an industry steel pipes are being replaced with the more durable plastic piping. The main lines are typically 2-inches in diameter and are located roughly two-feet below the surface, while service lines are typically half-inch to three-quarter-inch in diameter and buried 12- to 18-inches below the surface. However, the depth can vary.

This is why we work to educate our customers, residents and contractors about the importance of complying with the national "Call before You Dig" requirements. When citizens or contractors consider digging or moving earth with mechanical equipment, they must simply call **Georgia 811** at least two days prior to their excavation. Georgia 811 will contact utility owners who will locate all buried utility lines on the property, at no cost to the homeowner. By having underground facilities located, excavators will have a better understanding and dig safely around these facilities. The homeowner will be able to dig safely and prevent a potentially hazardous condition. In 2004 the Federal Office of Pipeline Safety recorded 48 cases of third party excavation damage to distribution lines nationwide resulting in more than $10 million dollars' worth of property damage and four injuries.

101 South Broad Street | Bainbridge, Georgia 39817 | P.O. Box 158 | Bainbridge, Georgia 39818
(P) 229.248.2000 | (F) 229.246.7311 | www.bainbridgecity.com

City of BAINBRIDGE GEORGIA

In addition, our education efforts include leak recognition and response. We explain to our constituents that natural gas is a colorless, odorless gas; however, a chemical smells like rotten eggs is added to help detect a possible leak. It's a bad smell that's good! If the smell is present, we remind them to leave the area immediately, call 9-1-1 from a neighboring home or business. We go on to explain the hazard of turning on or off any switches in the home or the use of a flashlight or phone in the presence of the gas smell can create an electric spark that could ignite the gas and cause an explosion. We also caution them to stay in a safe location until an Emergency Responder arrives and gives the okay for return to the site.

To learn more about our natural gas service and the benefits of natural gas, call 229-248-2015. We welcome the opportunity to further discuss our efforts to keep our various constituent groups apprised of our safety measures and response plans, and we appreciate your support in providing the highest level of service to our community.

Thank you for your time and attention.

Sincerely,

April Crosby

Administrative Assistant

City of Bainbridge Gas Department

I. *Receiving, Identifying, and Classifying Emergencies (Reference – § 192.615(a)(1), (a)(8), (a)(12))*

1) During normal business hours, ***8:00am-4:30pm*** all calls are received at ***181 Taurus Way Bainbridge, GA*** by calling ***229-248-2015***, or in the case of an emergency: **9-1-1.** Calls should **NOT** be forwarded because the call may be lost during transfer.
2) After business hours, on weekends and holidays, all calls are received at ***181 Taurus Way Bainbridge, GA*** by calling ***229-515-0173***, or in the case of emergency: **9-1-1**. Calls should **NOT** be forwarded because the call may be lost during transfer.
3) If a call is received after normal business hours and it is not an emergency, the caller should be instructed to call ***City of Bainbridge*** at the numbers listed in (1) above during normal business hours.
4) For instances where calls are routed to 9-1-1 centers, police stations, or other off-site locations, ***City of Bainbridge*** shall ensure the personnel receiving emergency calls have the latest emergency call list for operator personnel as described in Section II and listed in Appendix C-3.
5) For instances where a call is received from a caller other than 9-1-1 or other public answering point, and there is evidence of a potential rupture (i.e. third-party damage where gas is escaping, or a report of a strong odor or sound of escaping gas, etc.), see **Appendix B-3** for procedures for identifying and evaluating a potential pipeline rupture.
6) For instances where 9-1-1 or other public answering point contacts ***City of Bainbridge*** and reports evidence of a potential rupture, ***City of Bainbridge*** shall notify their emergency contact personnel ***(See Appendix C-3)***. ***City of Bainbridge*** emergency contact personnel shall respond immediately with the top priority of protecting life, property, and the environment.
7) Once an emergency call has been received, evaluated, and deemed to be an emergency or a potential rupture, the person receiving the call shall notify their emergency contact personnel***(See Appendix C-3)***. ***City of Bainbridge*** emergency contact personnel shall respond immediately with the top priority of protecting life, property and the environment.
   See **Appendix A-1 and Appendix A-2** for emergency on-call list updating procedures.
   See **Appendix B-1, B-2, and B-3** for a copy of ***City of Bainbridge*** questionnaire/ protocols for personnel receiving emergency calls and procedures for identifying and evaluating a potential pipeline rupture.

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City of Bainbridge

As part of **City of Bainbridge and Decatur County's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49 CFR, Part(s) 192.615(c) and 192.616(d) of the Federal Pipeline Safety Regulations, **City of Bainbridge. Decatur County** is required to establish and maintain liaison with emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purposes of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR Part 192.615(c), are as follows:

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
2. Acquaint the officials with **City of Bainbridge/Decatur County** ability in responding to a gas pipeline emergency;
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge/Decatur County** notifies the officials; and,
4. Plan how **City of Bainbridge/Decatur County** and officials can engage in mutual assistance to minimize hazards to life and property

Furthermore, 49 CFR Part 192.616(d) requires that **City of Bainbridge/Decatur County** educate those appropriate government organizations of the following:

1. Use of one-call notification system prior to excavation and other damage prevention activities;
2. Possible Hazards associated with unintended releases from a gas pipeline facility;
3. Physical indications that such a release may have occurred;
4. Steps that should be taken for public safety in the event of a gas pipeline release; and
5. Procedures for reporting such an event

During this meeting, **City of Bainbridge/Decatur County** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police, and other Public Officials.

This year's Annual Liaison Meeting will be held at City Hall in the Council Chamber, 101 N. Broad St. on September 26, 2024.

Sincerely,

April Crosby

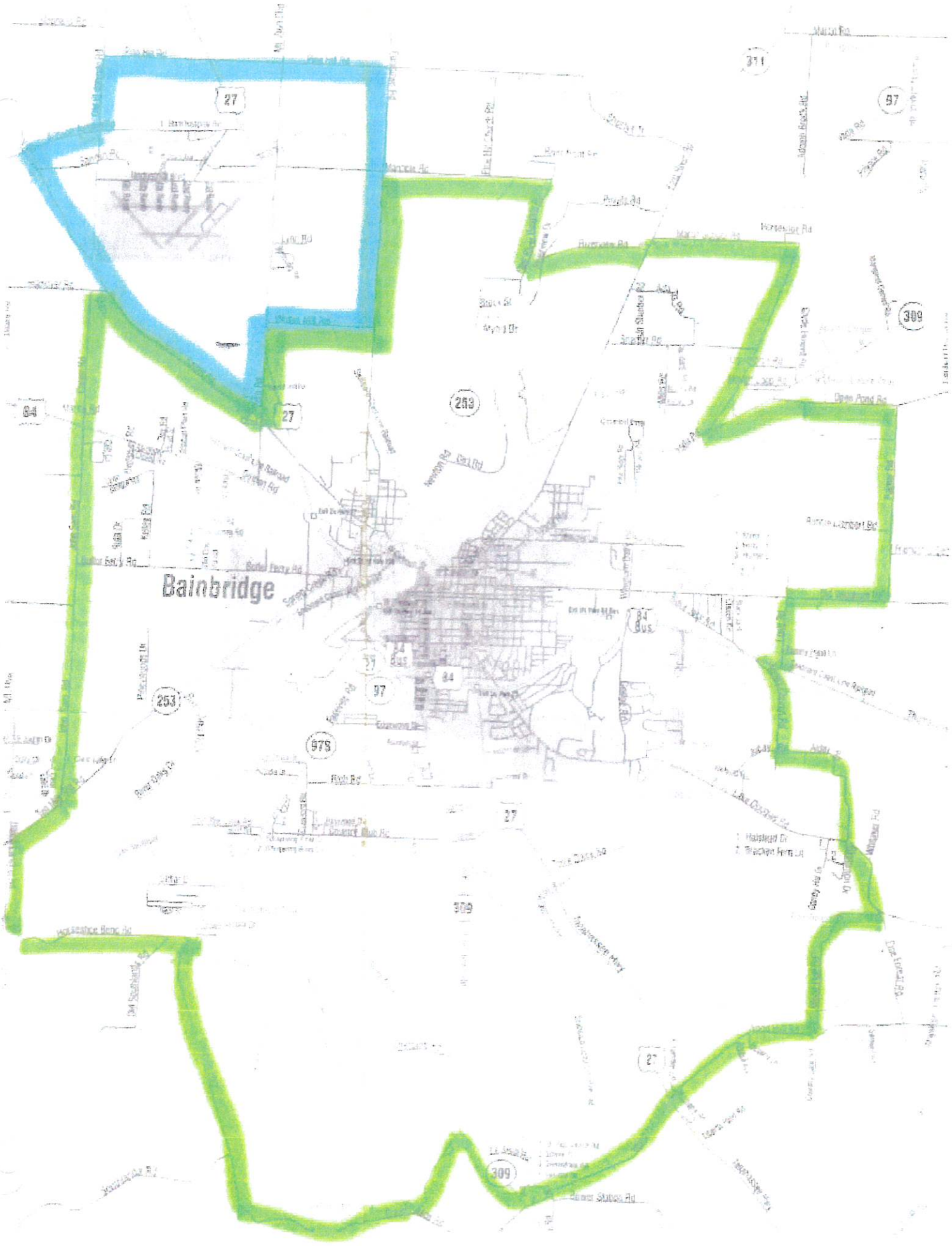
April Crosby, City of Bainbridge Compliance Technician

Exhibit E-2

Distribution Critical Valve Locations		
	Description	
ZONE 1		
1	STATION # 2 SPRING CREEK ROAD	
2	SPRING CREEK RD/STATION #2 ENTRANCE	
3	SPRING CREEK ROAD & AIRPORT ROAD	
4	BUTLER FERRY ROAD & S. MILLER AVE (WEST VALVE)	
5	GRIFFIN & DOTHAN ROAD	
6	N. MILLER & DOTHAN ROAD	
7	ELBERTA CRATE(BRIDGE) & DOTHAN ROAD	
ZONE 2		
8	FLORIDA ST. & JACKSON ST.	
9	BROAD & JACKSON	
10	BRUTONST. & SHOTWELL	
11	BROAD & SHOTWELL	
12	POTTER ST. & SHOTWELL (EAST VALVE)	
13	POTTER ST. & SHOTWELL (WEST VALVE)	

14	**401 E. SHOTWELL(FIRST BAPTIST CHURCH)**	
15	**EVANS & SCOTT ST. (WEST SIDE)**	
16	**EVANS & WEST ST.**	
17	**W.COLLEGE & WEST ST. (WEST)**	
18	**E. COLLEGE ST. & WEST ST. (EAST)**	
19	**E. COLLEGE & MONROE ST.**	
20	**E. COLLEGE ST. & TALLAHASSEE (EAST SIDE)**	
21	**E. COLLEGE ST. & TALLAHASSEE (WEST SIDE)**	
22	**KING ST. & MONROE ST.**	
23	**CALHOUN ST. BRIDGE**	
24	**E. COLLEGE ST. & JAPANICA ST.**	
49	**BROAD & MLK**	
ZONE 3		
25	**ALBANY RD & BACK ST.**	
26	**ALBANY RD & CARTER ST. (NORTH_**	
27	**VADA RD & SIMS ST.**	
28	**CARTER ST. & SIMS ST.**	
29	**COLLEGE & GORDON**	
30	**EVANS & SCOTT ST. (EAST SIDE)**	

32	**SIMS & SHOTWELL ST.**	
32	**ALBANY & CARTER ST. (NORTH)**	
33	**MLK (PLANTER) & SCOTT ST.**	
34	**SCOTT & SHOTWELL ST. (WEST)**	
35	**SCOTT & SHOTWELL ST. (NORTH)**	
ZONE 4		
36	**84 BYPASS & DOGWOOD R/O/W**	
37	**BROUGHTON & WHEAT AVE.**	
38	**DOUGLAS DR. & TWIN LAKES**	
39	**COLLEGE RD & ASHTON WAY**	
ZONE 5		
40	**JESTER ST. @ BYPASS**	
41	**FACEVILLE HWY @ R/R**	
42	**W. LOUISE ST. & WEST ST.**	


Bainbridge
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City of Bainbridge & DCIP Emergency & Public Officials/ Public Awareness Meeting



Please be advised that there will be a meeting held on Wednesday, October 08, 2025 @ 9 a.m. for all Emergency and Public Officials to discuss the Emergency Manual and Public Awareness.

The meeting will be held at City Hall, in the Council Chamber. All emergency and public officials are encouraged to attend or send someone in their place. Please RSVP to April Crosby acrosby@bainbridgecity.com

GPSC Rule 515-9-1-.06 – Incident Requiring Telephonic Notification

1) Concurrent to and in conformance with the notice requirements delineated in 49 C.F.R. §191.5, **City of Bainbridge** shall give telephonic notice of such incident to the Commission's Pipeline Safety Staff.

2) For the purposes of this Rule, "incident' shall mean:

   a. An event that involves a release of gas from a pipeline, or of liquefied natural gas, liquefied petroleum gas, refrigerant gas, or gas from an LNG facility, and that results in one or more of the following consequences:

      1. A death, or personal injury necessitating in-patient hospitalization;
      2. Unless otherwise adopted by Federal Code(49C.F.R. §191.3), estimated property damage of $50,000.00 or more, including loss to the operator and others, or both, but excluding cost of gas lost;
      3. Unless otherwise adopted by Federal Code(49C.F.R. §191.3), unintentional estimated gas loss of three million cubic feet or more;

   b. An event that results in any emergency shutdown of an LNG facility. Activation of an emergency shutdown for reasons other than an actual emergency does not constitute an incident.

   c. An event that is significant in the judgment of the operator, even though it did not meet the criteria of paragraphs (a) or (b) of this definition. Operators shall evaluate their respective natural gas systems and provide guidance for their personnel in the Operator's Operations and Maintenance and/or Emergency Plans as to what constitutes a 'significant event" for their natural gas system which would require telephonic notification.

3) Within thirty (30) days following any incident, any operator having so reported, shall prepare and submit to the Commission, a written report describing the relevant facts regarding such incident as well as any investigation conducted by the operator.

"Significant Event" (As Required by GPSC Rule 515-9-1-.06(2)(c))

1) **City of Bainbridge** has performed an evaluation of its system and identified the following, as being "significant events" requiring telephonic notification to the Georgia Public Service Commission:

Rupture or Explosion on a pipeline resulting in a fire	Emergency shutdown of Entire System
Events that result in the Maximum Allowable Operating Pressure being exceeded	Other, similar, events as circumstances may dictate
Coverage by national news organization	

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II. *Establish and Maintaining Communication with Appropriate Public Officials* **(Reference – § 192.615(a)(2)(8))**

1) ***City of Bainbridge*** shall maintain updated emergency call lists, by area(s) of responsibility, for the following:

   a. ***City of Bainbridge*** emergency contacts – See **Appendix A-1 & A-2**

   b. Emergency Call Center and Emergency Management Contacts (public safety answering point(s))

   c. Emergency Responder contacts

   d. Public Officials contacts

   e. Local News Media

   f. Affected Railroad Company(s) with pipeline crossings

   g. Affected Interstate Pipeline Company(s) crossing pipeline facilities

See **Appendix C-1, C-2, C-3, & C-4** for ***City of Bainbridge*** updated emergency contact lists for EMA/911 Center(s), Emergency Responders, Public Officials, Local News Media, Affected Railroads, and Interstate Pipeline Company(s)

2) ***City of Bainbridge*** has identified location(s) to serve as the Emergency Operations Command Center. In establishing the Emergency Operations Command Center, ***City of Bainbridge*** considered the need for the following:

   a. Multiple Telephone Trunk Lines (for redundancy)

   b. Additional personnel to monitor/answer calls

   c. An otherwise "Unlisted" number to ensure reliable means of communication with field personnel

   d. Two-Way Radios, if applicable, complete with the applicable codes/frequencies (e.g. Push-to-Talk Radios, etc)

   e. Back-Up power generator

City of Bainbridge Emergency Operations Command Center location(s) and Communication Methods can be found in **Appendix D**

See **Appendix E** for sample media news releases

3) If local Emergency Responders respond to the scene of an emergency first and have an Incident Command Center established, ***City of Bainbridge*** personnel will:

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a. Introduce himself/herself to the Incident Commander as the representative of ***City of Bainbridge***. This person shall remain the point of contact with Incident Command until the incident has been made safe or until he/she has been relieved of that duty by other ***City of Bainbridge*** personnel. If he/she has been relieved by another person, the Incident Commander shall be notified.

4) If ***City of Bainbridge*** personnel respond to the scene first, ***City of Bainbridge*** personnel will:

a. Serve as the on-scene Incident Commander and assess the situation, taking all necessary actions to protect the lives of people, protect property, and make the area safe.

b. If Emergency Responders arrive on the scene later and establish an Incident Command Center, ***City of Bainbridge*** personnel shall introduce themselves as the point of contact and brief the Incident Commander of the actions taken as of that time. This person shall remain the point of contact with Incident Command until the incident has been made safe or until he/she has been relieved of that duty by other ***City of Bainbridge*** personnel. If he/she has been relieved by another person, the Incident Commander shall be notified. (Note: the act of higher-ranking company personnel arriving at the scene does not constitute being relieved as the point of contact with the Emergency Responder Incident Commander unless that person is to be the new point of contact and the Incident Commander is notified.)

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III. *Prompt and Effective Response to a Notice of Each Type of Emergency (Reference – § 192.615 (a)(3)(5)(8))*

It must be recognized that no two emergencies are alike and that each emergency will require different levels of emergency response and action.

1) Upon receipt of an emergency call, the information must be assessed in a timely efficient manner so that ***City of Bainbridge*** may react properly to each notification of an emergency. **All reports of gas leaks will receive priority with the top priority going to a reported leak inside a building.**

2) Emergency situations that require immediate emergency response include, but are not limited to, the following: (See **Appendix F-1 – F-9** for procedures regarding the following types of emergencies)

   a. Gas Detected Inside a Building
   b. Gas Detected Near a Building
   c. Fire Located Near a Pipeline
   d. Explosion Near a Pipeline
   e. Natural Disasters
   f. Major Gas Leak
   g. Overpressure or Under-pressure of a Pipeline System
   h. Major Natural Gas Curtailment
   i. Gas Pipeline Emergency Occurring On or Near Pipeline Supplier

See **Appendix G** for Leak Grading and Classification Criteria

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VI. *Making Safe any Actual or Potential Hazard (Reference – § 192.615(a)(7)(8))*

In responding to a gas pipeline emergency, it is essential that ***City of Bainbridge*** personnel are prepared to locate and make safe any actual or potential hazard including:

1) Controlling pedestrian and vehicular traffic in the area

2) Eliminating potential sources of ignition

3) Controlling the flow of leaking gas and its migration

4) Ventilating affected premises

5) Venting the area of the leak by removing manhole covers, barholing, installing vent holes, or other means

6) Determining the full extent of the hazardous area, including the discovery of gas migration and secondary damage such as:

    a. Deformation of a gas service line indicating that the service line might be separated underground near a foundation wall or at an inside meter assembly

    b. Multiple underground leaks that may have occurred, allowing gas to migrate into adjacent buildings

    c. Potential pipe separation and gas release at unseen underground locations that may result in gas entering adjacent buildings, or following or entering other underground structures connected to buildings

7) Monitoring for a change in the extent of the hazardous area

8) Coordinating with the appropriate public safety answering point (i.e., 9-1-1 Emergency Call Center), fire, police, and other public officials the actions to be taken

9) Maintaining ongoing communication with the appropriate public safety answering point (i.e., 9-1-1 Emergency Call Center), fire, police, and other public officials as events unfold to ensure that information pertinent to emergency response is shared in a timely manner

See ***Appendix F-1 – F-9 & Appendix L*** for ***City of Bainbridge*** procedures and guidance for making safe hazards and potential hazards

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IX. *Acquainting Appropriate Operating and Maintenance Personnel with Procedures (Reference – §192.615(b)(1)(2)(3))*

1) The Gas Superintendent, or his/her designee, is responsible for ensuring that the latest edition of the emergency procedures is available and accessible so that ***City of Bainbridge*** personnel may become familiar with them.

   a. Examples of locations where Emergency Manuals may be placed include, but are not limited to:

      1. Near telephones at those locations where personnel are subject to answer emergency calls
      2. Near base radio units at those locations where personnel are subject to answer emergency calls
      3. In vehicles that may respond to gas pipeline emergencies

See ***Appendix O*** for a list of those personnel with copies of the Emergency Plan and locations of additional copies

2) The Gas Superintendent, or his/her designee, is responsible for ensuring that Operations and Maintenance personnel who perform emergency response activities are trained in the contents of this manual and are knowledgeable of the requirements contained therein. Particular attention should be paid to new operating personnel; these persons will receive training in this manual prior to actions requiring the use of procedures contained therein. Additional training for all personnel shall be provided as outlined in paragraph 4 of this section below

   a. The training should be conducted by personnel knowledgeable with the contents of this manual and emergency response

   b. The type of training may be conducted in a classroom environment, in the field or simulated field exercises and include appropriate personnel such as, but not limited to:
      1. Operations and Maintenance Personnel
      2. Dispatch Personnel (for those with a staffed dispatch center)
      3. Emergency Responders, If Scheduling Permits

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c. Verification of the effectiveness of this training may be confirmed using any one, or more, of the following methods:
   1. Oral Examination/Discussion
   2. Written Examination
   3. Performance Evaluation During Simulated Emergency
   4. Performance Evaluation During a Real Emergency

(See ***Appendix P*** for Verification of Emergency Manual Training Sheet)

3) The person responsible for training should include an emphasis of the following:

   a. Understanding the properties and behavior of natural gas
   b. Potential hazards associated with natural gas and the appropriate actions to take in responding to a gas pipeline emergency (See ***Appendix F-1 – F-9***)
   c. The importance of coordinated execution of the emergency manual procedures, including coordination across different groups within ***City of Bainbridge*** (e.g. among the different departments, dispatch, etc.) (See ***Appendix B-1 & B-2***)
   d. The importance of keeping all copies of the Emergency Manual up to date
   e. The importance of how to properly identify and operate Emergency Valves
   f. The importance of up to date maps and records and the role they play in a gas pipeline emergency
   g. The responsibility and actions of each employee that responds to a gas pipeline emergency (See ***Appendix F-1 – F-9 & U***)
   h. A review of past leak reports and past emergencies
   i. The importance of using Personal Protective Equipment (PPE) and when to use it
   j. The importance of using the proper equipment and equipment storage

4) As soon as practical, following each significant event or field exercise that involves the use of the emergency plan, employee activities shall be reviewed to determine whether the procedures were effective and appropriately followed.

   a. Generally, a review of work orders or other completed documentation from field personnel will serve as documentation to support that procedures are effective and followed. However, in those instances where the event warrants contacting PHMSA, Appendix Q should be completed and filed.
   b. The Gas Superintendent or his or her designee shall determine the need for additional training or revision(s) to procedures, if any, as discovered during the review.
   c. Any suggestions for changes/improvements to the procedures contained in the emergency manual should be submitted to the Gas Superintendent

See ***Appendix Q*** for After Action Review Guidance

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X. *Liaison with Public Officials and Emergency Response Organizations in the Vicinity of the City of Bainbridge Pipeline (Reference - §192.615(c)(1), (c)(2), (c)(3), and (c)(4))*

§192.615(c) requires that an Operator establish and maintain liaison with the appropriate safety answering point (i.e., 9-1-1 emergency call center) where direct access to a 9-1-1 emergency call center is available from the location of the pipeline, as well as fire, police, and other public officials. For the purpose of this plan, the key facets of this statement are broken down to better clarify how liaison is established and how it is maintained.

1) Definition of Liaison
   a. According to Merriam-Webster's Collegiate Dictionary, Eleventh Edition, "liaison" is communication for establishing and maintaining mutual understanding and cooperation, or an interrelationship
   b. When used in the context of this plan, liaison is considered to be an on-going communication process; documentation to support that liaison has been established and is being maintained may be accomplished using the following methods: rather than an event.
      i. Email Communication
      ii. Appendix W2 of this plan
      iii. Sign-in Sheets from Group Meetings
      iv. Record(s) of Individual Meetings
      v. Telephone Logs
      vi. The Applicable form within County Wide Safety Plans, if a party to such a plan

2) Establishment of Liaison
   a. This is accomplished by identifying the applicable fire, police, and other public officials along with key personnel within these organizations with which liaison is to be conducted and conducting the initial communication and exchange of information described elsewhere in this plan.
   b. Once identified, the name of the organizations and key personnel within those organizations are added to ***Appendices C*** of this plan. These appendices contain several pages; the appendices associated with this section relate to Emergency Responders and Public Officials.

3) Maintaining Liaison
   a. Liaison may be maintained through any or all of the various methods listed below. At a minimum, maintaining liaison entails that ***City of Bainbridge*** ensures that the names of organizations and key personnel listed in ***Appendices C*** are reviewed for accuracy and updated as needed during the annual review of the Emergency Plan. The list below is not all-inclusive; other methods of maintaining liaison can be utilized without being listed herein:

      i. Group Meeting – Consists of a scheduled meeting with Emergency Responders/Public Officials for the purpose of ensuring that liaison requirements are met.

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ii. Individual Meeting – Consists of meeting Emergency Responders/Public Officials one on one for the purpose of ensuring that liaison requirements are met
iii. During Public Awareness Communications – Consists of dissemination of the required Public Awareness messaging along with the applicable liaison materials to Emergency Responders/Public Officials for the purpose of ensuring that liaison requirements are met
iv. Direct Mail/Email Communications – Consists of dissemination of applicable liaison documents for the purpose of ensuring that liaison requirements are met. Additional follow-up communications may be needed to ensure that names, titles, contact information , etc. are correct for all parties
v. As a Part of County Wide Safety Plan (CWSP) Liaison Requirements – If a party to a CWSP, Operators are REQUIRED to establish and maintain ANNUAL liaison in accordance with the requirements of said plan – if this method is utilized, the liaison requirements of §192.615(c) are met.

b. Guidelines for Determining When Liaison Should be Conducted – Although a specific timeframe is not mentioned in §192.615 regarding how often liaison is to be conducted, liaison should be conducted frequently enough to support that liaison is being maintained. Listed below are guidelines for determining when liaison is to be conducted. The list below is not all-inclusive; other methods of determining when liaison is to be conducted maybe utilized without being listed herein:

i. Predetermined period; for example, annually
ii. When new Emergency Responder/Public Official personnel are identified and added to the appropriate section(s) of ***Appendices C***, whether during annual review or upon other notice
iii. After any instance where ***City of Bainbridge*** or Emergency Responders identified an issue during an emergency situation where either party did not respond in an appropriate matter
iv. Any instance where ***City of Bainbridge*** personnel made an observation of Emergency Responders' actions/statements during an emergency situation that leads ***City of Bainbridge*** to believe that Emergency Responders are not prepared to deal with a natural gas emergency
v. Any instance where Emergency Responder personnel made an observation of ***City of Bainbridge's*** actions/statements during an emergency situation that leads the Emergency Responder to believe that ***City of Bainbridge*** personnel are not prepared to deal with a natural gas emergency.

4) Items Addressed During Liaison – As per the requirements of §192.615(c), ***City of Bainbridge*** shall establish and maintain liaison with appropriate fire, police, and other public officials to:

a. Learn the responsibilities and resources of each organization that may respond to a pipeline emergency;

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b. Acquaint those Officials and Organizations with **City of Bainbridge**'s ability in responding to a gas pipeline emergency by;

c. Identification of the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the Officials; and

d. Plan how ***City of Bainbridge*** and those officials and operators can engage in mutual assistance to minimize hazards to life, property, and the environment.

Appendix S of this plan identifies in detail what is to be communicated during liaison activities of each of the categories listed in the paragraph above

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Appendix A-2 – City of Bainbridge Emergency Contact On-Call List

DO NOT STOP contact attempts until a contact is acknowledged and response to the Emergency is confirmed!!!!!!!!!

***City of Bainbridge* Emergency On-Call List**								
Duration of On-Call:		From:	24-7	To:	24-7			
Name of Personnel On-Call		**Title**	**Cell #**	**Pager #**	**Home #**	**Radio #**	**Office #**	**Vehicle #**
Initial Call-Out should be to the personnel listed in row 1A.								
1A.	Beeper Holder	Utilities Worker	229-515-0173				229-248-2015	6485 or 6487
Attempt contact at 5 minute intervals for a maximum of two tries. If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 2A								
2A.	Kevin Maxwell	Gas Superintendent	229-515-0080		229-726-3412		229-248-2015	6486
Attempt contact of personnel in row 2A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 3A								
3A.	Bo Ladner	Utilities Manager	229-515-0169		229-762-3114		229-248-2015	3081
Attempt contact of personnel in row 3A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 4A								
4A.	911							
Attempt contact of personnel in row 4A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B or 3B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 5A								
5A.								
Management contacts as referred to above								
1B.	Kevin Maxwell	Gas Supt.	229-515-0080		229-726-3412		229-248-2015	6486
2B.	Bo Ladner	Utilities Manager	229-515-0169		229-762-3114		229-248-2015	3081
3B.	Roy Oliver	City Administrator	229-515-0175		229-515-0175		229-248-2006	
Additional Instructions/Notes								

As On-Call personnel rotate on and off call, or as the personnel listed in the On-Call list changes, an updated On-Call list shall be communicated / distributed to those organizations responsible for fielding emergency calls involving gas pipeline emergencies

Note: This form may be substituted with any other form/document that serves the same purpose. This form may be modified as needed to suit City of Bainbridge needs.

S.R.C.S.

2025 EMERGENCY CONTACT LIST

OFFICE OF PIPELINE SAFETY/FACILITIES PROTECTION UNIT PERSONNEL

OF THE

GEORGIA PUBLIC SERVICE COMMISSION

244 Washington Street, SW
Atlanta, GA 30334
Toll Free: 1-(800) 282-5813, ext. 3-6526 (*GA only*)
Office: (404) 463-6526
Fax: (404) 463-6532

Michelle Thebert–Facilities Protection Unit Director
Work: (404) 463-6526
■Cellular: (404) 985-4271
E-Mail: mthebert@psc.ga.gov

Jeff Baggett–Pipeline Safety Supervisor
Work: (404) 463-6526
■Cellular: (404) 694-4079
E-Mail: jbaggett@psc.ga.gov

Will Culbreath–GUFPA Case Manager
Work: (404) 463-9784
■Cellular: (404) 938-6342
E-Mail: wculbreath@psc.ga.gov

Eric Atkins–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (770) 919-6045
E-Mail: eatkins@psc.ga.gov

Daniel Clemmons–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (470) 522-6071
E-Mail: dclemmons@psc.ga.gov

Jack Hewitt–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (470) 270-4586
E-Mail: jhewitt@psc.ga.gov

Daphne Jones–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (404) 719-6372
E-Mail: djones@psc.ga.gov

Joe Jones–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (470) 631-4259
E-Mail: jjones@psc.ga.gov

Glen Murphy-Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (770) 833-2569
E-Mail: gmurphy@psc.ga.gov

Jason Smith–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (404) 444-0008
E-Mail: jsmith@psc.ga.gov

Brant Sweat–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (404) 991-0350
E-Mail: bsweat@psc.ga.gov

Chuck Whitaker–Pipeline Safety Inspector
Work: (404) 463-6526
■Cellular: (470) 708-0915
E-Mail: cwhitaker@psc.ga.gov

Yolanda Clay– GUFPA Field Investigator
Work: (404) 463-6065
■Cellular: (404) 308-6684
E-Mail: yclay@psc.ga.gov

Malinda Van Jenkins–GUFPA Field Investigator
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■Cellular:
E-mail: mjenkins@psc.ga.gov

Onterio Johnson–GUFPA Field Investigator
Work: (404) 656-5603
■Cellular: (404) 561-4596
E-mail: ojohnson@psc.ga.gov

Maritza Rivera–GUFPA Administrative Assistant
Work: (404) 651-7808
■Cellular: (404) 576-3804
E-Mail: mrivera@psc.ga.gov

Morgan Mitchell–GUFPA Administrative Assistant
Work: (404) 651-6218
■Cellular: (404) 384-7774
E-Mail: mmitchell@psc.ga.gov

Cathy Nesbitt– Pipeline Safety Administrative Assistant
Work: (404) 463-6526
■Cellular: (404) 719-8304
E-Mail: cnesbitt@psc.ga.gov

Travis Williams- GUFPA Field Investigator
Work: (404) 657-6593
■Cellular:
E-Mail: twilliams@psc.ga.gov

OFFICE OF PIPELINE SAFETY *(FEDERAL)*
233 Peachtree Street
Suite 600
Atlanta, GA 30303
PHONE: (404) 832-1147 FAX: (404) 832-1169

TO REPORT AN INCIDENT, CONTACT:
NATIONAL RESPONSE CENTER
Washington, DC (24 hours, ANYTIME)
PHONE: 1-(800) 424-8802

CONTACT

The Georgia Public Service Commission, Pipeline Safety/Facilities Protections Unit hours: 8 a.m. to 4:30 p.m., Monday-Friday. After hours, please contact one of the above inspectors ANYTIME.

■AFTER HOURS' EMERGENCY NUMBERS
Revised: March 11, 2025

Appendix D – City of Bainbridge Emergency Operations Command Center Location and Communication Methods

In most cases, emergencies are relatively short-lived and will not require the implementation of a fully manned Emergency Operations Command Center. In these cases, ***City of Bainbridge*** vehicle at the job site will serve as the Emergency Operations Command Center, or if local emergency personnel are on the scene such as the fire department, the Emergency Operations Command Center will be at the discretion of the on-scene Incident Commander (IC). This command center shall be set-up far enough away from the emergency to ensure that possible sources of ignition are removed.

Examples of the types of emergencies in which the vehicle at the job site may serve as the Emergency Operations Command Center are:

- Emergencies in which the time it takes to bring the Emergency under control is less time than it would take to implement a full Emergency Operations Command Center
- Emergencies where the lives of the public are not in immediate danger
- Emergencies where peoples property is not in immediate danger

In the event of a major disaster, ***City of Bainbridge*** has designated ***[enter the primary Emergency Operations Command Center here]*** to serve as the primary Emergency Operations Command Center. In the event that the primary Emergency Operations Command Center is in the proximity of the emergency, ***[enter the alternate Emergency Operations Command Center here]*** will serve as an alternate site.

The Emergency Operations Command Centers are equipped/setup with some, or all, of the following:

1. Multiple Telephone Lines
2. Availability to Handle Multiple Calls
3. Fixed Radio Communications
4. Mobile Radio Communications – Push-to-Talk
5. Standby Generators for Communication Power Supply
6. Can Serve as a Central Outlet for Broadcasting Information to the media Concerning the Emergency –Sample Press Releases are included in this packet

In the case of both locations being untenable, the ***City of Bainbridge*** shall designate a location at the time of the emergency. This location will preferably be in concert with local Fire Department's Emergency Operations Command Center.

Examples of emergencies that may require a fully manned Emergency Operations Command Center are:

Natural Disasters such as:

- Tornadoes
- Major Floods
- Earthquakes
- Hurricanes

Major releases of gas from a pipeline as a result of

- Major Excavation Damages
- Major Failure of a Pipeline Component

Mass Outages

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III. Fire Located Near or Directly Involving a Pipeline Facility

1. The first ***City of Bainbridge*** gas department employee to respond to a report of fire located near or directly involving a pipeline shall take every necessary action to **protect life, property, and the environment.**
2. When there is an indication of a fire near a gas pipeline facility, **but not directly involving** a gas pipeline facility, ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Call the local fire department for assistance
    b. Using means at hand, try and extinguish the fire
    c. Keep bystanders away from fire
3. When there is indication of a fire **involving** a gas pipeline facility (i.e. the natural gas is supplying the fuel for the fire), ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Notify your supervisor and advise him/her of the size/scale of the fire including an overview of the particular pipeline facility involved
        i. The supervisor is responsible for deciding if the Emergency Operations Command Center should be established
    b. Advise your supervisor of the need for any additional manpower and advise your supervisor to call the local fire department for assistance
    c. You will serve as Incident Command until so relieved by the fire department
    d. Once the fire department arrives on the scene, the Fire Chief will assume Incident Command
        i. ***City of Bainbridge*** personnel will make himself/herself known to the Incident Commander as the point of contact
        ii. ***City of Bainbridge*** personnel will then advise the Incident Commander of the steps taken prior to his/her arrival
        iii. If an Emergency Operations Command Center has been established, ***City of Bainbridge*** personnel will advise the Incident Commander of this and remain the point of contact between the Emergency Operations Command Center and the Incident Commander
    e. If possible, cordon off the area to prevent unauthorized personnel from entering
4. A determination should be made as to extinguishing the fire or to continue to allow the fire to burn and consume the gas.
    a. Examples of situations that may necessitate the extinguishing of a fire involving a gas pipeline facility include, but are not limited to:
        i. The fire poses an immediate danger to life, property, or the environment; or
        ii. At the discretion of the Fire Department on-scene Incident Commander
        iii. Examples of situations where the fire may be allowed to continue to burn

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and consume the gas involving a gas pipeline facility include, but are not limited to:

1. The fire is not posing an immediate danger to life, property, or the environment
2. In most cases, allowing the escaping gas to burn will help ensure that the escaping gas is not migrating into nearby structures

b. If the decision is made to extinguish the fire, consideration should be given to the following:

i. Using leak detection equipment, check nearby buildings, utility manholes, sewer manholes, etc., for the presence of gas. If a large concentration of gas is detected (refer to **Appendix G**), immediately evacuate the occupants of the building to a safe area. Where necessary, lift manhole covers and excavate vent openings to slow or stop the flow of gas from entering buildings

5. Once steps have been taken to ensure the safety of the public and property:

a. Locate gas valves/fittings that will isolate the affected area by utilizing:

i. Maps

ii. Field Sketches

iii. Valve Books – Valves should only be turned by gas personnel

b. These records will also aid in determining the area affected in the shutdown

c. If feasible, make preparations for installing a by-pass to ensure gas supply continues to unaffected areas of the system

d. If a by-pass cannot be installed and a large portion of the system must be shutdown, consideration shall be given to the potential hazards associated with a large outage and the hazards associated with restoration of service after repairs have been made

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IX. Gas Pipeline Emergency Occurring On or Near Kinder Morgan-Southern Natural

In the event of a gas pipeline emergency on or near ***Kinder Morgan-Southern Natural*** pipeline that threatens the security of ***City of Bainbridge*** gas system or the safety of the public, the following procedures shall be followed to **protect life, property, and the environment**:

1. If ***City of Bainbridge*** personnel are the first to detect the gas pipeline emergency, or if a call is received from an outside source, ***City of Bainbridge*** personnel shall notify the Gas Superintendent, or other immediate supervisor, immediately, who will, in turn notify ***Kinder Morgan-Southern Natural***.
    a. Should ***Kinder Morgan-Southern Natural*** request assistance from ***City of Bainbridge***, the Gas Superintendent, or other ranking personnel in his/her absence, shall coordinate the dispatching of appropriate ***City of Bainbridge*** personnel to provide assistance (See ***Appendix C-1 & C-3*** for ***City of Bainbridge*** emergency contacts and emergency responder contacts respectively)
    b. If ***Kinder Morgan-Southern Natural*** personnel are the first to detect the gas pipeline emergency, ***Kinder Morgan-Southern Natural*** personnel will notify the Gas Superintendent and provide all relevant information
2. Upon receipt of such an event, the Gas Superintendent, or other immediate supervisor, is responsible for, but not limited to, the following:
    a. The overall coordination and dispatching of ***City of Bainbridge*** personnel to provide assistance
    b. Dispatching appropriate personnel to: (If needed)
        i. Adjust Pressures
        ii. Shift Loads
        iii. Curtail Customers
        iv. Other actions as deemed necessary to protect life, property, and the environment and to minimize the potential number of customer outages
    c. Making a determination if the implementation of the Emergency Operations Command Center is needed
    d. Maintaining communication and keep status reports, until the gas pipeline emergency is cleared, with the following:
        i. ***Kinder Morgan-Southern Natural***
        ii. Emergency Responders & Local Public Officials
        iii. Local News Media

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Appendix G – Leak Grading and Classification Standards

Natural gas leaks shall be classified at three levels as described below.

GRADE	DEFINITION	ACTION CRITERIA	EXAMPLES
1.	A leak that represents an existing or probable hazard to persons or property, and requires immediate repair or continuous action until the conditions are no longer hazardous.	Requires prompt action* to protect life, property, and the environment, and continuous action until the conditions are no longer hazardous. *The prompt action in some instances may require one or more of the following: a. Implementation of company emergency plan. b. Evacuating premises. c. Blocking off an area. d. Rerouting traffic. e. Eliminating sources of ignition. f. Venting the area. g. Stopping the flow of gas by closing valves or other means. h. Notifying police and fire departments.	1. Any leak which, in the judgment of operating personnel at the scene, is regarded as an immediate hazard. 2. Escaping gas that has ignited. 3. Any indication of gas which has migrated into or under a building, or into a tunnel. 4. Any reading at the outside wall of a building, or where gas would likely migrate to an outside wall of a building. 5. Any reading of 80% LEL, or greater, in a confined space. 6. Any reading of 80% LEL, or greater in small structures (other than gas associated substructures) from which gas would likely migrate to the outside wall of a building. 7. Any leak that can be seen, heard or felt, and which is in a location that may endanger the general public or property.

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GRADE	DEFINITION	ACTION CRITERIA	EXAMPLES
2.	A leak that is recognized as being non-hazardous at the time of detection, but justifies scheduled repair based on probable future hazard.	Leak should be repaired or cleared within one calendar year, but no later than 15 months from the date the leak was re-ported. In determining the repair priority, criteria such as the following should be considered. a. Amount of migration of gas. b. Proximity of gas to buildings and subsurface structures. c. Extent of pavement. d. Soil types, and soil conditions (such as frost cap, moisture and natural venting. Grade 2 leaks should be reevaluated at least once every 6 months until cleared. The frequency of reevaluation should be determined by the location and magnitude of the leakage condition. Grade 2 leaks may vary greatly in degree of potential hazard. Some Grade 2 leaks, when evaluated by the above criteria, may justify scheduled repair within the next 5 working days. Others will justify repair within 30 days. During the working day on which the leak is discovered, these situations should be brought to the attention of the individual responsible for scheduling leak repair. On the other hand, many Grade 2 leaks, because of their location and magnitude, can be scheduled for repair on a normal routine basis with periodic reinspection as necessary.	A. Leaks requiring action ahead of ground freezing or other adverse changes in venting conditions: Any leak which, under frozen or other adverse soil conditions, would likely migrate to the outside wall of a building. B. Leaks requiring action within 6 months: 1. Any reading of 40% LEL, or greater, under a sidewalk in a wall-to-wall paved area that does not qualify as a Grade 1 leak. 2. Any reading of 100% LEL, or greater, under a street in a wall-to-wall paved area that has significant gas migration and does not qualify as a Grade 1 leak. 3. Any reading less than 80% LEL in small substructures (other than gas associated substructures) from which gas would likely migrate creating a probable future hazard. 4. Any reading between 20% LEL and 80% LEL in a confined space. 5. Any reading on a pipeline operating at 30% SMYS, or greater, in a class 3 or 4 location, which does not qualify as a Grade 1 leak. 6. Any reading of 80% LEL, or greater, in gas associated substructures. 7. Any leak which, in the judgment of operating personnel at the scene, is of sufficient magnitude to justify scheduled repair.

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GRADE	DEFINITION	ACTION CRITERIA	EXAMPLES
3.	A leak that is non-hazardous at the time of detection and can be reasonably expected to remain non-hazardous	These leaks should be re-evaluated during the next scheduled survey, or with-in 15 months of the date reported, whichever occurs first, until the leak is re-graded or no longer results in a reading.	A. Leaks requiring reevaluation at periodic intervals. 1. Any reading of less than 80% LEL in small gas associated substructures. 2. Any reading under a street in areas without wall-to-wall paving where it is unlikely the gas could migrate to the outside wall of a building. 3. Any reading of less than 20% LEL in a confined space.

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Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Date of Meeting: October 08,2025 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☐ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☐ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☐ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☐ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☐ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

☐ Provide updated area maps to Public Officials and Emergency Responders to show areas where each Operator has pipeline facilities (without the necessity of showing the precise location of each such pipeline facility) **{References GPSC Rule 515-9-7-.01(7)(c)}**

Furthermore, §192.616(d) requires that ***City of Bainbridge*** educate the appropriate government organizations of the following:

☐ Use of One-Call notification system prior to excavation and other damage prevention activities;

☐ Possible hazards associated with unintended releases of gas from a gas pipeline facility;

☐ Physical indications that such a release may have occurred;

☐ Steps that should be taken for public safety in the event of a gas pipeline release; and,

☐ Procedures for reporting such an event

Sections of the Emergency Plan, Public Awareness Plan, and other pertinent information utilized and presented at this meeting:

☐ Liaison Letter

☐ Natural Gas Characteristics, Properties, and Precautions

☐ Types of Emergencies Requiring Notification to Fire, Police, and Public Officials by ***City of Bainbridge*** and to ***City of Bainbridge*** by Fire, Police, and Public Officials

☐ Protocols for Personnel Receiving Emergency Calls

☐ Checklist for Personnel Receiving Emergency Calls

☐ ***City of Bainbridge*** Emergency Contact On-Call List

☐ Emergency Responders, Public Officials, and Local News Media Contact Lists

☐ ***City of Bainbridge*** Emergency Operations Command Center Location and Communication Methods

☐ Mutual Assistance with Fire, Police, and Public Officials in the Vicinity of ***City of Bainbridge*** Pipeline

☐ Government Organization Resources

☐ Sample Press Releases

☐ Acknowledgement of Liaison Meeting

☐ General Maps (For those Counties in which ***City of Bainbridge*** and one or more other Operators have pipeline facilities)

☐ Required message(s) from ***City of Bainbridge*** Public Awareness Program

☐ Request for Knowledge of Identified Sites Form ☐ N/A

☐ Transmission Pipeline Map ☐ N/A

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Other Topics Discussed:

1._____

2._____

3._____

4._____

During this meeting, was there any discussion about a topic or topics that involved a Countywide Safety Plan? ☐ Yes ☐ No ☐ N/A If yes, please list the county or counties discussed.

_____

_____

_____

By my signature, I acknowledge that **City of Bainbridge** has conducted a meeting covering the above-mentioned topics

City of Bainbridge Representative Signature:_____

City of Bainbridge Representative Printed Name:_____

Date:_____

City of Bainbridge

As part of **City of Bainbridge/Decatur County Industrial Park's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49 CFR, Part(s) 192.615(c) and 192.616(d) of the Federal Pipeline Safety Regulations, **City of Bainbridge/Decatur County Industrial Park** is required to establish and maintain liaison with emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purposes of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR Part 192.615(c), are as follows:

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
2. Acquaint the officials with **City of Bainbridge/ Decatur County Industrial Park** ability in responding to a gas pipeline emergency;
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge/ Decatur County Industrial Park** notifies the officials; and,
4. Plan how **City of Bainbridge/ Decatur County Industrial Park** and officials can engage in mutual assistance to minimize hazards to life and property

Furthermore, 49 CFR Part 192.616(d) requires that **City of Bainbridge/ Decatur County Industrial Park** educate those appropriate government organizations of the following:

1. Use of one-call notification system prior to excavation and other damage prevention activities;
2. Possible Hazards associated with unintended releases from a gas pipeline facility;
3. Physical indications that such a release may have occurred;
4. Steps that should be taken for public safety in the event of a gas pipeline release; and
5. Procedures for reporting such an event

During this meeting, **City of Bainbridge/ Decatur County Industrial Park** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police, and other Public Officials. Sections of the Emergency Manual and Public Awareness Plan utilized and presented at this meeting include:

This year's Annual Liaison Meeting will be held at City Hall in the Chamber Council, 101 N. Broad St. on October 8, 2025.

Sincerely,

April Crosby, City of Bainbridge Compliance Technician

City of
BAINBRIDGE
GEORGIA

September 30, 2025

On this day October 28,2021 the City of Bainbridge and Decatur County Industrial Park reviewed and conducted its annual map exchange for the County Wide Safety Plan. No changes have been made and maps have been exchanged.

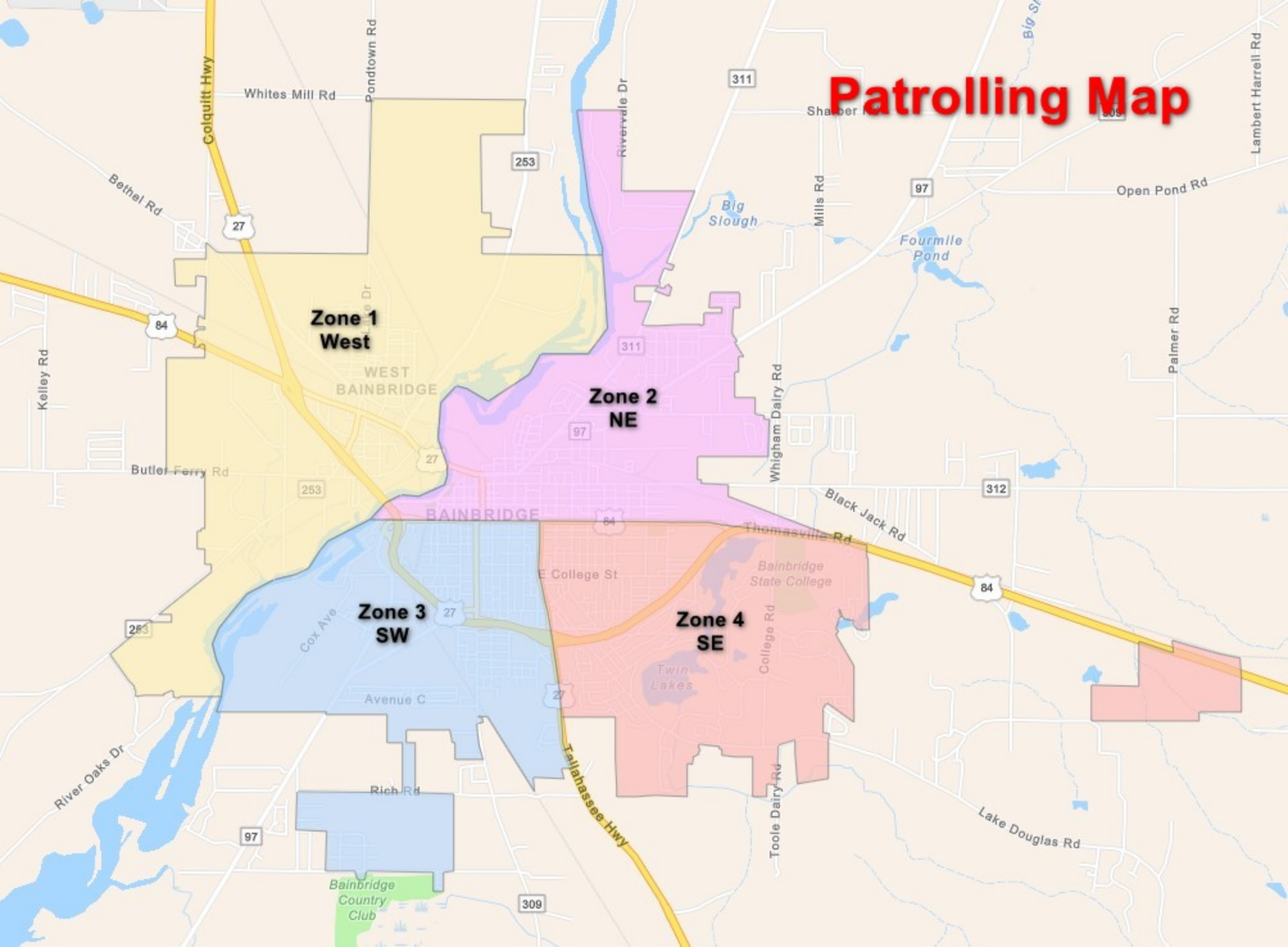
_____

Kevin Maxwell, City of Bainbridge Gas Superintendent

_____

Tommy Johnson, Industrial Park Manager

101 South Broad Street | Bainbridge, Georgia 39817 | P.O. Box 158 | Bainbridge, Georgia 39818
(P) 229.248.2000 | (F) 229.246.7311 | www.bainbridgecity.com


Patrolling Map
Zone 1
West
Zone 2
NE
Zone 3
SW
Zone 4
SE
Colquitt Hwy
Whites Mill Rd
Pondtown Rd
Rivervale Dr
311
Shaver Rd
Lambert Harrell Rd
Bethel Rd
27
253
Big Slough
Mills Rd
97
Open Pond Rd
Fourmile Pond
84
Kelley Rd
WEST BAINBRIDGE
Whigham Dairy Rd
Palmer Rd
Butler Ferry Rd
BAINBRIDGE
312
Black Jack Rd
Thomasville Rd
E College St
Bainbridge State College
Cox Ave
College Rd
Twin Lakes
Avenue C
River Oaks Dr
Rich Rd
Tallahassee Hwy
Toole Dairy Rd
Lake Douglas Rd
Bainbridge Country Club
309

City of
BAINBRIDGE
GEORGIA

Dear Public Officials:

The City of Bainbridge in accordance with federal regulations is required to periodically communicate with its customers, constituents, government leaders and public safety personnel about our system's purpose, reliability, associated hazards, and damage prevention, as well as emergency preparedness measures.

Demand for natural gas in the United States continues to grow. Residential consumers as well as commercial, industrial and electric generation customers know that it's safe, reliable and efficient. Natural gas is the cleanest and most efficient fossil fuel. Today nearly three out of five U.S. homes (62 million) are heated and cooled with natural gas. Domestically produced natural gas is transported to 160 million customers through a 1.6 million mile pipeline system, and in our Community City of Bainbridge maintains the pipeline infrastructure that serves their more than 900 customers.

Main gas lines branch into household service lines. The pipes are typically made of "caution yellow" plastic or tar-coated steel which helps prevent corrosion. As an industry steel pipes are being replaced with the more durable plastic piping. The main lines are typically 2-inches in diameter and are located roughly two-feet below the surface, while service lines are typically half-inch to three-quarter-inch in diameter and buried 12- to 18-inches below the surface. However, the depth can vary.

This is why we work to educate our customers, residents and contractors about the importance of complying with the national "Call before You Dig" requirements. When citizens or contractors consider digging or moving earth with mechanical equipment, they must simply call **Georgia 811** at least two days prior to their excavation. Georgia 811 will contact utility owners who will locate all buried utility lines on the property, at no cost to the homeowner. By having underground facilities located, excavators will have a better understanding and dig safely around these facilities. The homeowner will be able to dig safely and prevent a potentially hazardous condition. In 2004 the Federal Office of Pipeline Safety recorded 48 cases of third party excavation damage to distribution lines nationwide resulting in more than $10 million dollars' worth of property damage and four injuries.

101 South Broad Street | Bainbridge, Georgia 39817 | P.O. Box 158 | Bainbridge, Georgia 39818
(P) 229.248.2000 | (F) 229.246.7311 | www.bainbridgecity.com

City of BAINBRIDGE GEORGIA

In addition, our education efforts include leak recognition and response. We explain to our constituents that natural gas is a colorless, odorless gas; however, a chemical smells like rotten eggs is added to help detect a possible leak. It's a bad smell that's good! If the smell is present, we remind them to leave the area immediately, call 9-1-1 from a neighboring home or business. We go on to explain the hazard of turning on or off any switches in the home or the use of a flashlight or phone in the presence of the gas smell can create an electric spark that could ignite the gas and cause an explosion. We also caution them to stay in a safe location until an Emergency Responder arrives and gives the okay for return to the site.

To learn more about our natural gas service and the benefits of natural gas, call 229-248-2015. We welcome the opportunity to further discuss our efforts to keep our various constituent groups apprised of our safety measures and response plans, and we appreciate your support in providing the highest level of service to our community.

Thank you for your time and attention.

Sincerely,

April Crosby

Compliance Technician/Administrative Assistant

City of Bainbridge Gas Department

Exhibit E-3

PUBLIC AWARENESS & COUNTY WIDE SAFETY LIAISON MEETING EMERGENCY & PUBLIC OFFICIALS

City of Bainbridge / Decatur County Industrial Park

Overview

- Introduction/Purpose
- Natural Gas Safety
  - Characteristics and Properties
  - Leak Recognition
  - Leak Response
- Identifying Pipelines
  - Damage Prevention
- Explosion Video
- Natural Gas Operators in Your Area

Natural Gas
Comfortable. Responsible.

Introduction/Purpose

- The purpose of this presentation is to communicate relevant information to Emergency Responders and Public Officials regarding natural gas and natural gas safety in the surrounding counties; AND
- To meet the following Federal and State regulations:
  - §192.615(c) – Liaison with Emergency Responders & Public Officials
  - §192.616 – Public Awareness
  - 515-9-7-.01 – County Wide Safety Plans

Natural Gas
Comfortable. Responsible.

Natural Gas Safety
Characteristics and Properties

- Natural gas occurs naturally and consists mostly of methane. Other gases such as propane, ethane, nitrogen, and carbon dioxide may also be present when the gas reaches the end user

Composition of Natural Gas (Approx. as will vary by supplier)	
Methane	94% - 96% by volume
Ethane	2.4% by volume
Propane	0.3% by volume
Butane	0.1% by volume
Nitrogen	0.4% by volume
Carbon Dioxide	0.8% by volume
Misc. Gases	0.1% by volume

Natural Gas
Comfortable. Responsible.

Natural Gas Safety
Characteristics and Properties

- Natural gas is non-toxic, however, if natural gas displaces the oxygen in a room, asphyxiation may occur
- Natural gas, in its "natural state" is:
  - Colorless
  - Odorless
  - Tasteless
  - Compressible
  - Flammable
- An odorant is added to the natural gas, usually called "Mercaptan", to give it its own unique smell that is normally associated with "Rotten Eggs". Other gases such as propane also have an odorant added to give it its own unique smell as well

Natural Gas
Comfortable. Responsible.

Natural Gas Safety

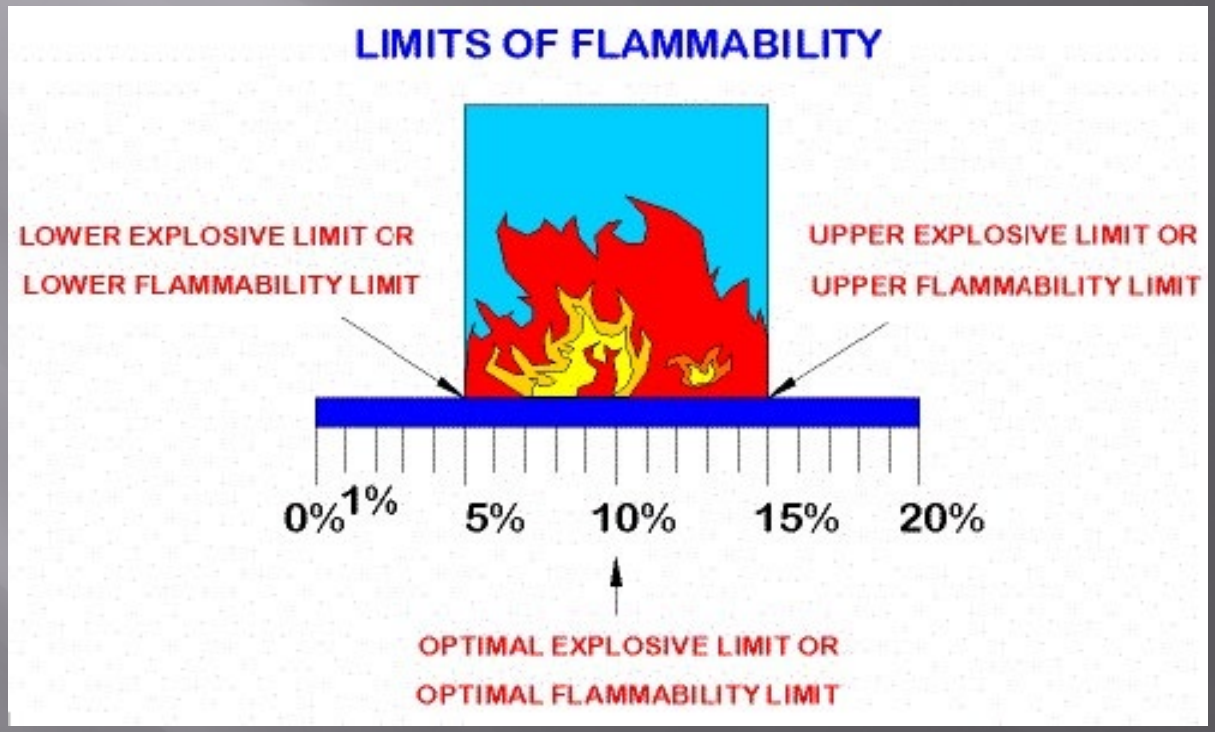
Characteristics and Properties – Explosive Limits

- Natural gas requires the right mixture of oxygen and natural gas before ignition can occur
- The amount of gas-in-air must be within a specific range; this range is commonly referred to as the explosive limit of natural gas
- The explosive limit of natural gas is expressed as:
  - Lower Explosive Limit of Natural Gas
    - Referred to as L.E.L
    - Approximately 5% gas-in-air
    - Less than 5% gas-in-air and the mixture will be "too lean" and ignition cannot occur
  - Upper Explosive Limit of Natural Gas
    - Referred to as U.E.L
    - Approximately 15% gas-in-air
    - More than 15% gas-in-air and the mixture will be "too rich" and ignition cannot occur
  - Note: the percentage of gas-in-air will be different at various locations around a leak and can easily change in any given location due to air currents and the introduction of additional gas. These differences and changes may quickly produce an explosive mixture where one did not previously exist

Natural Gas
Comfortable. Responsible.

Explosive Ranges of Natural Gas

Source: www.gibsoncountygas.com



Natural Gas
Comfortable. Responsible.

Leak Recognition

- Sometimes leaks from pipelines do happen. The best ways to detect a leak from a pipeline in your area is to use your senses of:
  - 
    If you see dead or discolored vegetation that is otherwise green along the right-of-way; or see a cloud of vapor not usually present along a street or right-of-way
  - 
    If you smell an unusual odor or scent of petroleum along a street or right-of-way
  - 
    If you hear an unusual hissing or roaring sound along a street or right-of-way

Natural Gas
Comfortable. Responsible.

Leak Response
General Public

- If you have detected the signs that a leak may have occurred, the general public should take the following actions:
  - Evacuate the premise/area immediately to a safe distance
  - Do not light a match of lighter, start an engine, use a telephone (including cell phone), switch on/off light switches or do anything that may create a spark
  - From a safe location, call 9-1-1 or the local gas company and report the possible leak
  - If a customer has called from their home and suspect that they have a leak inside and the information obtained from that caller indicates a hazardous situation, have the customer evacuate the premise/area immediately to a safe distance; and
    - Notify them that they should not create any potential sources of ignition by turning on/off any switches or other devices/appliances that may create a potential source of ignition
    - Ask them NOT to hang up the phone, place the receiver down and leave the premise/area
    - Ask them not to re-enter the premise/area until been told that it is safe to do so by Emergency Responders or gas company personnel

Natural Gas
Comfortable. Responsible.

Leak Response Summary

- Remember, the primary concern when dealing with a gas pipeline emergency of any kind is to protect people first, then property. Some steps to remember are:
  - Rescue and Evacuate People (Upwind of the Location)
  - Contact the Pipeline Operator
  - Park Vehicles a Safe Distance from the Incident and Turn Off Engines
  - Secure the Scene
  - Do not Attempt to Operate Pipeline Valves (Other than service valve at meter)
  - Eliminate Ignition Sources
  - Let the Primary Fire Burn (If no danger to people and property)
  - Use Fog Spray only to protect Surrounding Exposure



Natural Gas
Comfortable. Responsible.

Identifying Pipelines:
Damage Prevention

- **What is 811?**
  - **A FCC-designated national N-11 number for homeowners and professional excavators to call before digging. 811 calls are directed to the local One-Call Centers and the affected utilities will then mark underground lines for free.**
  - **The national 811 campaign has helped to increase awareness among the public about the importance of having utility lines marked before digging.**

Source: FAQ's www.call811.com

Natural Gas
Comfortable. Responsible.

Gas Explosion

- http://www.youtube.com/watch?v=y1TibjFOToM&feature=em-share_video_user

Contact Information

- **City of Bainbridge**

Contact Person & Position

Kevin Maxwell/ Gas Superintendent

- Office #: 229-248-2015
- Cell #: 229-515-0080
- Email: kevinm@bainbridgecity.com

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Exhibit F-1

Date of Meeting: October 29, 2024 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature
DCFR	Jamie Camp	Ass.t Chief	jcamp@	
DCFR	Charlie McCann	Chief	Dcfr@	
C.O.B.	R. Adams	Utility Dir.	rusty@bainbridgewa.gov	
911-EMA	Tonya Griffin	Director	tgriffin@	
COB	Gabriel Menendez	City Eng	Gabriel.M@Bainbridgewa.gov	
BPS	Nick Gadwin	FF/ Engineer	nick.gadwin@	
BPS	Dalton McMillan	FF/Engineer	dalton.m@	
BPS	Frank Green	Director	frankg@	
BPS	Ryan Winberg	Cpt.	ryanw@	
BPS	Redell Walter	Chief Prev	redellw@	
Marshal office	Carla Iruri	Marshal	Carla.i@	
Marshal office	John Mills	Deputy Chief	john.m@	
BPS	Ryan Deen	Asst Fire Chief		
	Doyle Welch	Fire Chief		

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☐ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☐ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☐ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☐ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☐ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Date of Meeting: October 29, 2024 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature
City of Bainbridge	Edward Reynolds	Mayor	edwardr@bc.com	
City of Bainbridge	Kregg Close	Council member	Kregg c@bc.com	
City of Bainbridge	Keenan Adams	Council member	Keenan.adams@bc	
City of Bainbridge	Glennic Bench	Council member	glennicb@bc.com	
City of Bainbridge	Roslyn Palmer	Councilmember	roslynp@bc.com	
City of Bainbridge	Sylvia Washington	Councilmember	sylviaw@bc.com	
City of Bainbridge	Dan Whaley	Councilmember	danw@bc.com	
City of 1				

emails - bc = bainbridgecity

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☐ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☐ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☐ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☐ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☐ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

S.R.C.S.

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Other Topics Discussed:

1. Appx B-1 Protocols for Personnel Receiving Emergency Calls
2. Appx F-3 Fire Located near/ directly involving a Pipeline Facility
3. Appx F-5 Natural Disaster
4. COB Emergency On Call List

During this meeting, was there any discussion about a topic or topics that involved a Countywide Safety Plan? ☐ Yes ☒ No ☐ N/A If yes, please list the county or counties discussed.

_____

_____

_____

By my signature, I acknowledge that **City of Bainbridge** has conducted a meeting covering the above-mentioned topics

City of Bainbridge Representative Signature: April Crosby

City of Bainbridge Representative Printed Name: April Crosby

Date: October 29, 2024

Annual Liaison Meeting

April Crosby <acrosby@bainbridgecity.com>

Thu 8/15/2024 11:32 AM

To:Edward Reynolds <edwardr@bainbridgecity.com>;Glennie Bench <glennieb@bainbridgecity.com>;Kregg Close <kreggc@bainbridgecity.com>;Roslyn Palmer <roslynp@bainbridgecity.com>;Sylvia Washington <sylviaw@bainbridgecity.com>;Don Whaley <donw@bainbridgecity.com>;Roy Oliver <royo@bainbridgecity.com>;Keenan Adams <keenan.adams@bainbridgecity.com>; Rusty Adams <rustya@bainbridgecity.com>;Kevin Maxwell <kevinm@bainbridgecity.com>;captgeorgea96@yahoo.com <captgeorgea96@yahoo.com>;sbrc78@msn.com <sbrc78@msn.com>;dennisbrinson@bellsouth.net <dennisbrinson@bellsouth.net>; tjdavisfarms@gmail.com <tjdavisfarms@gmail.com>;bhbarberjr@gmail.com <bhbarberjr@gmail.com>; petestephensdistrict6@gmail.com <petestephensdistrict6@gmail.com>;Alan Thomas <athomas@decaturcountyga.gov>; tjohnson@decaturcountyga.gov <tjohnson@decaturcountyga.gov>;Doyle Welch <doylew@bainbridgecity.com>;Frank Green <frankg@bainbridgecity.com>
Cc:Sam Yarley <syarley@gasauthority.com>;Gabriel Menendez <gabrielm@bainbridgecity.com>

As part of **City of Bainbridge and Decatur County's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49CFR, Part(s) 192.615(c) and 192.616 (d) of the Federal Pipeline Safety Regulations, City of Bainbridge is required to establish and maintain liaison with public and emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purpose of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR part 192.615 (C), are as follows :

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency.
2. Acquaint the officials with **City of Bainbridge** ability in responding to a gas pipeline emergency.
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge** notifies the officials; and,
4. Plan how **City of Bainbridge** and officials can engage in mutual assistance to minimize hazards to life and property.

Furthermore, 49 CFR Part 192.616 (d) requires that the City **of Bainbridge** educate those appropriate government organizations of the following:

1. Use of one-call notification system prior to excavation and other damage prevention activities.
2. Possible Hazards associated with unintended releases from a gas pipeline facility.
3. Physical indications that such a release may have occurred.
4. Steps that should be taken for public safety in the event of a gas pipeline release; and,
5. Procedure for reporting such an event.

The annual Emergency and Public Official Liaison Meeting is set for September 26, 2024, at 9:00am, at **City Hall in the Council Chamber. (101 N. Broad St.)**
During this meeting, the City **of Bainbridge** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police and other Public Officials. We welcome as many public officials and emergency personnel as possible to attend the Liaison Meeting.

Please respond with your intended number of attendees. This will help us guarantee enough refreshments and handouts for all who attend.

Sincerely,

City of
BAINBRIDGE
GAS DEPARTMENT

April Crosby
Compliance Technician
O: (229) 248-2015 | F: (229) 246-7311
P.O. Box 158 | Bainbridge, Georgia 39818
www.bainbridgecity.com

City of Bainbridge

Address: 181 Taurus Way
City: Bainbridge
State: Georgia
Zip Code: 39817

10/29/2024

As part of **City of Bainbridge and Decatur County's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49 CFR, Part(s) 192.615(c) and 192.616(d) of the Federal Pipeline Safety Regulations, **City of Bainbridge and Decatur County's** is required to establish and maintain liaison with emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purposes of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR Part 192.615(c), are as follows:

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
2. Acquaint the officials with **City of Bainbridge and Decatur County's** ability in responding to a gas pipeline emergency;
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge and Decatur County's** notifies the officials; and,
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1. Use of one-call notification system prior to excavation and other damage prevention activities;
2. Possible Hazards associated with unintended releases from a gas pipeline facility;
3. Physical indications that such a release may have occurred;
4. Steps that should be taken for public safety in the event of a gas pipeline release; and
5. Procedures for reporting such an event

During this meeting, **City of Bainbridge and Decatur County's** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police, and other Public Officials. Sections of the Emergency Manual and Public Awareness Plan utilized and presented at this meeting include: Appx B-1 Protocols for Personnel Receiving Emergency Calls, Appx F-3 Fire Located near/directly involving a Pipeline Facility, Appx F-5 Natural Disasters, and Appx A-2 COB Emergency Contact On-Call List.

Sincerely,

April Crosby

III. Fire Located Near or Directly Involving a Pipeline Facility

1. The first ***City of Bainbridge*** gas department employee to respond to a report of fire located near or directly involving a pipeline shall take every necessary action to **protect life, property, and the environment.**
2. When there is an indication of a fire near a gas pipeline facility, **but not directly involving** a gas pipeline facility, ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Call the local fire department for assistance
    b. Using means at hand, try and extinguish the fire
    c. Keep bystanders away from fire
3. When there is indication of a fire **involving** a gas pipeline facility (i.e. the natural gas is supplying the fuel for the fire), ***City of Bainbridge*** personnel shall take the following steps to **protect life, property, and the environment**:
    a. Notify your supervisor and advise him/her of the size/scale of the fire including an overview of the particular pipeline facility involved
        i. The supervisor is responsible for deciding if the Emergency Operations Command Center should be established
    b. Advise your supervisor of the need for any additional manpower and advise your supervisor to call the local fire department for assistance
    c. You will serve as Incident Command until so relieved by the fire department
    d. Once the fire department arrives on the scene, the Fire Chief will assume Incident Command
        i. ***City of Bainbridge*** personnel will make himself/herself known to the Incident Commander as the point of contact
        ii. ***City of Bainbridge*** personnel will then advise the Incident Commander of the steps taken prior to his/her arrival
        iii. If an Emergency Operations Command Center has been established, ***City of Bainbridge*** personnel will advise the Incident Commander of this and remain the point of contact between the Emergency Operations Command Center and the Incident Commander
    e. If possible, cordon off the area to prevent unauthorized personnel from entering
4. A determination should be made as to extinguishing the fire or to continue to allow the fire to burn and consume the gas.
    a. Examples of situations that may necessitate the extinguishing of a fire involving a gas pipeline facility include, but are not limited to:
        i. The fire poses an immediate danger to life, property, or the environment; or
        ii. At the discretion of the Fire Department on-scene Incident Commander
        iii. Examples of situations where the fire may be allowed to continue to burn

S.R.C.S.

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V. Natural Disasters

Natural disasters such as tornadoes, floods, hurricanes, and earthquakes affect the safe operation of gas pipeline facilities in many different ways. Depending upon the scale of the disaster and the destruction wreaked upon the gas pipeline facility, the following procedure(s) shall be followed to **protect life, property, and the environment**:

1. If there is advance notice of an impending natural disaster, or immediately following a natural disaster, ***City of Bainbridge*** will:
    a. Establish an Emergency Operations Command Center at one of the locations described in **Appendix D**
        i. The Emergency Operations Command Center will serve as the central point from which emergency operations will be conducted and shall work in concert with local emergency personnel to ensure the safety of life, property, and the environment
        ii. The Emergency Operations Command Center shall also be responsible for the following:
            1. Determining manpower needs
            2. Determining material needs
            3. Determining equipment requirements
            4. Deployment of personnel so that they are in position to take appropriate actions such as shutdown, isolation, curtailment, etc
            5. Evaluation of the accessibility of the pipeline facilities
            6. During restoration to normal operation, will serve as the main hub for tracking the progress and reporting to applicable agencies, etc
    b. Establish liaison with emergency responders to serve as a link between ***City of Bainbridge*** and emergency personnel so that both all parties are aware of each other's actions
    c. Depending upon the severity of the disaster, ***City of Bainbridge*** may elect to set up a Field Command Center closer to the area of the damage
    d. ***City of Bainbridge*** will send forth personnel to the area affected by the disaster to assess the situation and to ascertain the extent of the damage to the gas pipeline system

S.R.C.S.

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Appendix A-2 – City of Bainbridge Emergency Contact On-Call List

DO NOT STOP contact attempts until a contact is acknowledged and response to the Emergency is confirmed!!!!!!!!!

***City of Bainbridge* Emergency On-Call List**								
Duration of On-Call:		From:	24-7	To:	24-7			
Name of Personnel On-Call		**Title**	**Cell #**	**Pager #**	**Home #**	**Radio #**	**Office #**	**Vehicle #**
Initial Call-Out should be to the personnel listed in row 1A.								
1A.	Beeper Holder	Utilities Worker	229-515-0173				229-248-2015	6485 or 6487
Attempt contact at 5 minute intervals for a maximum of two tries. If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 2A								
2A.	Kevin Maxwell	Gas Superintendent	229-515-0080		229-726-3412		229-248-2015	6486
Attempt contact of personnel in row 2A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 3A								
3A.	Bo Ladner	Utilities Manager	229-515-0169		229-762-3114		229-248-2015	3081
Attempt contact of personnel in row 3A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 4A								
4A.	Rusty Adams	Utilities Director	229-400-2004		229-400-2004		229-248-2015	7201
Attempt contact of personnel in row 4A at 5 minute intervals. If no response after 5 minutes, another attempt should be made to contact the personnel, **AND; contact personnel listed in row 1B or 2B or 3B.** If no response after 5 minutes of the second try, attempt to make contact with personnel listed in row 5A								
5A.	911							
Management contacts as referred to above								
1B.	Kevin Maxwell	Gas Supt.	229-515-0080		229-726-3412		229-248-2015	6486
2B.	Rusty Adams	Utilities Director	229-400-2004		229-400-2004		229-248-2015	7201
3B.	Roy Oliver	City Administrator	229-515-0175		229-515-0175		229-248-2006	
Additional Instructions/Notes								

As On-Call personnel rotate on and off call, or as the personnel listed in the On-Call list changes, an updated On-Call list shall be communicated / distributed to those organizations responsible for fielding emergency calls involving gas pipeline emergencies

S.R.C.S.

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Exhibit F-2

Date of Meeting: October 08,2025 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature
DCIP WWTP	Josh Claypoole	Operator	[redacted]	
Deep Airport	Mickell Godwin	Groundkeeper	Yahoo.com	
City of Bainbridge	Andrew Scott	Gas Tech		
City of Bain	Dylan Harrell	CAG		
BPS	Jamie Marshburn	Captain		
Gas	Brian Dodson	Gas		
Gas	Finn White	Gas Tech		
BPSD	Doyle Welch	Fire Chief		
BPS	Frank Greer	Director		
SRCS	Sam 1/Ar/4	Analyst	Sylar@gasswitchover.com	
COB	Garrick Mennenberg	City Eng.		
City Bldg	Glennie Bench	Council		
BPS	Charles Griffin	PSO		
BPS	Dalton McMillan	Engineer		
BPS	Kyle Sweet	PSO		
BPS	Richard Collins	Sergeant	richardc@bainbridgecity.com	

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☑ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☑ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☑ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☑ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☑ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

S.R.C.S.

☑ Provide updated area maps to Public Officials and Emergency Responders to show areas where each Operator has pipeline facilities (without the necessity of showing the precise location of each such pipeline facility) **{References GPSC Rule 515-9-7-.01(7)(c)}**

Furthermore, §192.616(d) requires that ***City of Bainbridge*** educate the appropriate government organizations of the following:

☑ Use of One-Call notification system prior to excavation and other damage prevention activities;

☑ Possible hazards associated with unintended releases of gas from a gas pipeline facility;

☑ Physical indications that such a release may have occurred;

☑ Steps that should be taken for public safety in the event of a gas pipeline release; and,

☑ Procedures for reporting such an event

Sections of the Emergency Plan, Public Awareness Plan, and other pertinent information utilized and presented at this meeting:

☑ Liaison Letter

☑ Natural Gas Characteristics, Properties, and Precautions

☑ Types of Emergencies Requiring Notification to Fire, Police, and Public Officials by ***City of Bainbridge*** and to ***City of Bainbridge*** by Fire, Police, and Public Officials

☑ Protocols for Personnel Receiving Emergency Calls

☑ Checklist for Personnel Receiving Emergency Calls

☑ ***City of Bainbridge*** Emergency Contact On-Call List

☑ Emergency Responders, Public Officials, and Local News Media Contact Lists

☑ ***City of Bainbridge*** Emergency Operations Command Center Location and Communication Methods

☑ Mutual Assistance with Fire, Police, and Public Officials in the Vicinity of ***City of Bainbridge*** Pipeline

☑ Government Organization Resources

☐ Sample Press Releases

☑ Acknowledgement of Liaison Meeting

☑ General Maps (For those Counties in which ***City of Bainbridge*** and one or more other Operators have pipeline facilities)

☑ Required message(s) from ***City of Bainbridge*** Public Awareness Program

☐ Request for Knowledge of Identified Sites Form ☐ N/A

☐ Transmission Pipeline Map ☐ N/A

S.R.C.S.

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Date of Meeting: October 08,2025 at 9:00am
Location of Meeting: City Hall Council Chamber 101 N. Broad St.

Meeting Attendees (If more space is needed, please write on back of this sheet)

Organization	Name	Title	Email Address	Signature
City of Bainbridge	Randee Eubanks	City Clerk	reubanks@bainbridgega.gov	
City of Bainbridge	David Howen	Fiber Director	DHowen@bainbridgega.gov	
Decatur County	Jamie Co-P	Asst. Chief	jcoppedge@decaturcountyga.gov	
City of Bdge	Bo Ladner	Utilities Mgr	bol@bainbridgega.gov City Co	

Please place a check (✔) in the box next to each topic below that was discussed during this liaison meeting.

The purposes of this liaison meeting with agencies that responds to natural gas emergencies, as required under §192.615(c) and GPSC Rule 515-9-7-.01, are as follows:

- ☑ Learn the responsibility and resources of each organization that may respond to a gas pipeline emergency **{References 192.615(c)(1) and GPSC Rule 515-9-7-.01(7)(d)}**;
- ☑ Acquaint the officials with ***City of Bainbridge*** ability in responding to a gas pipeline emergency **{References 192.615(c)(2) and GPSC Rule 515-9-7-.01(7)(e)}**;
- ☑ Identify the types of gas pipeline emergencies of which ***City of Bainbridge*** notifies the officials **{References 192.615(c)(3) and GPSC Rule 515-9-7-.01(7)(a)}**, and;
- ☑ Plan how ***City of Bainbridge*** and officials can engage in mutual assistance to minimize hazards to life, property, and the environment **{References 192.615(c)(4) and GPSC Rule 515-9-7-.01(7)(f)}**
- ☑ Plan how Operators will proceed if they are contacted by members of the public or Public Officials and Emergency Responders regarding a natural gas emergency involving pipeline facilities that belong to another Operator (including emergency contact numbers of such persons) **{References GPSC Rule 515-9-7-.01(7)(b)}**

☑ Provide updated area maps to Public Officials and Emergency Responders to show areas where each Operator has pipeline facilities (without the necessity of showing the precise location of each such pipeline facility) **{References GPSC Rule 515-9-7-.01(7)(c)}**

Furthermore, §192.616(d) requires that ***City of Bainbridge*** educate the appropriate government organizations of the following:

☑ Use of One-Call notification system prior to excavation and other damage prevention activities;

☑ Possible hazards associated with unintended releases of gas from a gas pipeline facility;

☑ Physical indications that such a release may have occurred;

☑ Steps that should be taken for public safety in the event of a gas pipeline release; and,

☑ Procedures for reporting such an event

Sections of the Emergency Plan, Public Awareness Plan, and other pertinent information utilized and presented at this meeting:

☑ Liaison Letter

☑ Natural Gas Characteristics, Properties, and Precautions

☑ Types of Emergencies Requiring Notification to Fire, Police, and Public Officials by ***City of Bainbridge*** and to ***City of Bainbridge*** by Fire, Police, and Public Officials

☑ Protocols for Personnel Receiving Emergency Calls

☑ Checklist for Personnel Receiving Emergency Calls

☑ ***City of Bainbridge*** Emergency Contact On-Call List

☑ Emergency Responders, Public Officials, and Local News Media Contact Lists

☑ ***City of Bainbridge*** Emergency Operations Command Center Location and Communication Methods

☑ Mutual Assistance with Fire, Police, and Public Officials in the Vicinity of ***City of Bainbridge*** Pipeline

☑ Government Organization Resources

☐ Sample Press Releases

☑ Acknowledgement of Liaison Meeting

☑ General Maps (For those Counties in which ***City of Bainbridge*** and one or more other Operators have pipeline facilities)

☑ Required message(s) from ***City of Bainbridge*** Public Awareness Program

☐ Request for Knowledge of Identified Sites Form ☐ N/A

☐ Transmission Pipeline Map ☐ N/A

S.R.C.S.

Appendix W-2 City of Bainbridge Acknowledgement of Liaison Meeting

Other Topics Discussed:

1. _____

2. _____

3. _____

4. _____

During this meeting, was there any discussion about a topic or topics that involved a Countywide Safety Plan? ☐ Yes ☐ No ☐ N/A If yes, please list the county or counties discussed.

_____

_____

_____

By my signature, I acknowledge that **City of Bainbridge** has conducted a meeting covering the above-mentioned topics

City of Bainbridge Representative Signature: April Crosby

City of Bainbridge Representative Printed Name: April Crosby

Date: 10-08-2025

Outlook

Annual Emergency and Public Officials Liaison Meeting 2025

From April Crosby <acrosby@bainbridgecity.com>

Date Tue 9/2/2025 1:55 PM

To Doyle Welch <doylew@bainbridgecity.com>; Frank Green <frankg@bainbridgecity.com>; Tonya Griffin <tdgriffin@decaturgradye911.com>; sheriff@decaturcoso.com <sheriff@decaturcoso.com>; Charlie McCann <cmccann@decaturcountyga.gov>; Redell Walton <redellw@bainbridgecity.com>; Ryan Wimberley <ryanw@bainbridgecity.com>; Jeff Kelly <jeffk@bainbridgecity.com>; Keith Pollock <Keithp@bainbridgecity.com>; Edward Reynolds <edwardr@bainbridgecity.com>; Glennie Bench <glennieb@bainbridgecity.com>; Kregg Close <kreggc@bainbridgecity.com>; Roslyn Palmer <roslynp@bainbridgecity.com>; Sylvia Washington <sylviaw@bainbridgecity.com>; Don Whaley <donw@bainbridgecity.com>; Roy Oliver <royo@bainbridgecity.com>; Keenan Adams <keenan.adams@bainbridgecity.com>; captgeorgea96@yahoo.com <captgeorgea96@yahoo.com>; sbrc78@msn.com <sbrc78@msn.com>; dennisbrinson@bellsouth.net <dennisbrinson@bellsouth.net>

3 attachments (650 KB)

LiaisonLetter2025.doc; City of Bainbridge-DCIP Liaison powerpoint. (1) (2).pptx; EM PAP Liason Meeting 2025 (1).docx;

Annual Emergency and Public Officials Liaison Meeting 2025

As part of **City of Bainbridge and Decatur County's** ongoing effort to provide natural gas to our customers in a safe and efficient manner, and to comply with Title 49CFR, Part(s) 192.615(c) and 192.616 (d) of the Federal Pipeline Safety Regulations, City of Bainbridge is required to establish and maintain liaison with public and emergency officials within our area of operation that are tasked with responding to a natural gas pipeline emergency.

The purpose of these liaison meetings with those agencies that respond to natural gas pipeline emergencies, as required under 49 CFR part 192.615 (C), are as follows :

1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency.
2. Acquaint the officials with **City of Bainbridge** ability in responding to a gas pipeline emergency.
3. Identify the types of gas pipeline emergencies of which **City of Bainbridge** notifies the officials; and,
4. Plan how **City of Bainbridge** and officials can engage in mutual assistance to minimize hazards to life and property.

Furthermore, 49 CFR Part 192.616 (d) requires that the City **of Bainbridge** educate those appropriate government organizations of the following:

1. Use of one-call notification system prior to excavation and other damage prevention activities.
2. Possible Hazards associated with unintended releases from a gas pipeline facility.
3. Physical indications that such a release may have occurred.
4. Steps that should be taken for public safety in the event of a gas pipeline release; and,
5. Procedure for reporting such an event.

The annual Emergency and Public Official Liaison Meeting is set for October 08, 2025, at 9:00am, at **City Hall in the Council Chamber. (101 N. Broad St.)**
During this meeting, the City **of Bainbridge** will also distribute the relevant portions of its Emergency Manual, as they apply to the appropriate Fire, Police and other Public Officials.

We welcome as many public officials and emergency personnel as possible to attend the Liaison Meeting.

Please respond with your intended number of attendees. This will help us guarantee enough refreshments and handouts for all who attend.

Sincerely,

City of
BAINBRIDGE
GAS DEPARTMENT

April Crosby
Compliance Technician
O: (229) 248-2015 | F: (229) 246-7311
P.O. Box 158 | Bainbridge, Georgia 39818
www.bainbridgecity.com